



## CITY COUNCIL AGENDA

**February 3, 2026**

***THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER  
IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.***

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION: MINISTERIAL ALLIANCE**
- 4. PLEDGE OF ALLEGIANCE**
- 5. APPROVAL OF AGENDA p 4**
- 6. ADMINISTRATION AGENDA p 5**
  - A. City Council Meeting Minutes – January 20, 2026
- 7. PRESENTATIONS / PROCLAMATIONS p 10**
  - A. GFOA Award
- 8. PUBLIC FORUM (*Citizen input and requests*) p 10**
- 9. APPOINTMENTS p 10**
  - A. Appointment – Economic Development Board
- 10. OLD BUSINESS p 10 -**
- 11. NEW BUSINESS p 14**
  - A. Approval of Lions Club Car Show and Street Closure p 14
  - B. Change Order #1 -Prairie Lakes V p 19
  - C. Approval of Federal Construction Engineering Inspection Services p 22
  - D. Ordinance 1441-26: Amend Ordinance 1428-25 -De-Annexation p 61
  - E. Authorization of Bank Signers p 68
  - G. Discussion regarding Brush Pile p 70
  - H. Discussion regarding Special Use Permit for 201 S. Cedar p 73
- 12. CONSENT AGENDA p 75**
  - A. Appropriation Ordinance – February 3, 2026 p 76
  - B. Planning and Zoning Board Minutes-January 27, 2026 p 83
  - C. Delinquent Account Report - November 2025 p 88
- 13. STAFF REPORTS p 94**
- 14. GOVERNING BODY REPORTS p 100**
- 15. ADJOURN**

*All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.*

*At any time during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel, and security).*

*This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at [cityclerk@valleycenterks.gov](mailto:cityclerk@valleycenterks.gov) or by phone at (316)755-7310.*

*For additional information on any item on the agenda, please visit [www.valleycenterks.gov](http://www.valleycenterks.gov) or call (316) 755-7310.*

**CALL TO ORDER**

**ROLL CALL**

**INVOCATION – MINISTERIAL ALLIANCE**

**PLEDGE OF ALLEGIANCE**

## **APPROVAL OF AGENDA**

### **RECOMMENDED ACTION:**

**Staff recommends motion to approve the agenda as presented / amended.**

## **ADMINISTRATION AGENDA**

### **A. MINUTES:**

Attached are the Minutes from January 20, 2026, regular City Council Meeting as prepared by the City Clerk.

REGULAR COUNCIL MEETING  
January 20, 2026  
CITY HALL  
121 S. MERIDIAN

Mayor Truman called the regular council meeting to order at 7:00 p.m. with the following members present: Ronald Colbert, Eric Scriven, Ben Anderson, Gina Gregory, Jeanne Daniels, Chris Evans and Matt Stamm.

Members Absent: Amy Reid

Staff Present: Lloyd Newman, Public Safety Director  
Rodney Eggleston, Public Works Director  
Kyle Fiedler, Community Development Director  
Neal Owings, Parks and Public Buildings Director  
Barry Arbuckle, City Attorney  
Kristi Carrithers, City Clerk/HR Director/Interim City Administrator

Press present: The Ark Valley News

**APPROVAL OF AGENDA**

Mayor Truman noted that Resolution 807-26 needed to be added to agenda under new business item D. Stamm moved to approve the agenda as amended, seconded by Evans. Vote yea: unanimous. Motion carried.

**ADMINISTRATION AGENDA –**

Evans moved to approve the minutes of January 6, 2026, regular City Council meeting as presented, seconded by Stamm. Vote yea: unanimous. Motion carried.

**PRESENTATIONS/PROCLAMATIONS –**

Promotion – Nick Banning Fire Chief  
Public Safety Director announced promotion of Nick Banning to Fire Chief. His family presented him with Fire Chief badge, pins and fire hat.

**PUBLIC FORUM – None**

**APPOINTMENTS – None**

**OLD BUSINESS – None**

**NEW BUSINESS-**

A. APPROVAL OF QUIT CLAIM DEED – SHANE LEFEVER

Public Works Director Eggleston reminded Council that the parcels of land discussed in the deeds are on the back of lots along 2<sup>nd</sup> street. Council had approved PEC to draft the quit claim deeds and legal descriptions at previous meeting. He then presented a Quit Claim Deed between the City of Valley Center and Shane Lafever. This tract is directly adjacent to 523 W. 2nd Street. This tract is to be sold to Shane Lafever in the amount of \$1.00.

Gregory moved to approve Quit Claim Deed with Shane Lefever in the amount of \$1.00 and authorize Mayor to sign. Motion seconded by Evans. Vote yea: unanimous. Motion Carried.

B. APPROVAL OF QUIT CLAIM DEED – JEFFREY S AND PENNY S NIEDENS

Public Works Director Eggleston presented a Quit Claim Deed between the City of Valley Center and

Jeffery S & Penny S Niedens. This tract is directly adjacent to 543 W 2nd Street. This tract is to be sold to Jeffery S & Penny S Niedens in the amount of \$1.00.

Anderson moved to approve Quit Claim Deed with Jeffrey and Penny Niedens in the amount of \$1.00 and authorize Mayor to sign. Motion seconded by Stamm. Vote yea: unanimous. Motion Carried.

**C. APPROVAL OF QUIT CLAIM DEEDS – KERRIGAN AND DANTE TEXIERA**

Public Works Director Eggleston presented 2 Quit Claim Deeds between the City of Valley Center and Kerrigan and Dante Texiera. These are 2 tracts directly adjacent to 531 W 2nd Street. Each tract is to be sold to Kerrigan & Dante Texiera in the amount of \$1.00. City Attorney Arbuckle stated that each tract should be approved separately.

Anderson moved to approve Quit Claim Deed with Kerrigan and Dante Texiera in the amount of \$1.00 and authorize Mayor to sign. Motion seconded by Gregory. Vote yea: unanimous. Motion Carried.

Stamm moved to approve Quit Claim Deed with Kerrigan and Dante Texiera in the amount of \$1.00 and authorize Mayor to sign. Motion seconded by Evans. Vote yea: unanimous. Motion Carried.

**D. RESOLUTION 807-26 – AUTHORIZATION FOR PURCHASE OF LOTS TROILA FAMILY TRUST**

City Attorney Arbuckle presented Resolution 807-26 for final authorization to purchase lots on Main Street from the Trolio Family Trust. He explained that Security First requires it prior to closing. Arbuckle stated In 2025, the City paid \$25,000.00 with the remaining \$125,000.00 now due upon closing.

Anderson moved to approve Resolution 807-26 giving final approval to purchase lots on Main Street from the Trolio Family Trust. Balance due upon closing is \$125,000.00 and authorize Mayor to sign. Stamm seconded the motion. Vote aye: unanimous. Motion carried.

**CONSENT AGENDA**

- A. APPROPRIATION ORDINANCE – JANUARY 20, 2026
- B. DELINQUENT ACCOUNT REPORT - OCTOBER 2025
- C. QUARTER 4 TREASURER'S REPORT
- D. PLANNING AND ZONING BOARD MINUTES – DECEMBER 18, 2025

Evans moved, seconded by Gregory, to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

**STAFF REPORTS**

**COMMUNITY DEVELOPMENT DIRECTOR FIEDLER**

Distributed report on 2025 homes built in Valley Center. The new website will go live next Wednesday, 1/28/26. Fiedler also reported that he has given the business located at 201 S. Cedar operating under a special use permit a deadline of January 30<sup>th</sup> to apply for all building permits.

**PARKS AND PUBLIC BUILDING DIRECTOR OWINGS**

Owings reported that Farha Roofing has completed work on hail damaged city building shingled roofs.

**PUBLIC WORKS DIRECTOR EGGLESTON**

They Seneca Street project is still waiting on Kansas Gas to relocate the gas line.

Walls for the water treatment building have begun to be placed.

Roads are poured for Harvest Place, Phase I.

In response to question regarding possible delays to water treatment plant. Eggleston stated that our plant is similar to new plant in Bonner Springs and they had no issues with the design or construction.

**CITY CLERK/HR/CO-INTERIM ADMINISTRATOR CARRITHERS**

Reported that Cyndra Kastens will begin as City Administrator on January 26<sup>th</sup>. A community meet and greet will be planned.

**GOVERNING BODY REPORTS –**

**MAYOR TRUMAN**

Welcomed Nick Banning to new position within the City.

**COUNCILMEMBER ANDERSON AND STAMM**

Thanked Miller and Carrithers for their service to the City, serving as interim City Administrators.

**COUNCILMEMBER DANIELS**

Thanked the staff for all their work.

Stamm moved to adjourn, second by Evans. Vote Yea: Unanimous.

**ADJOURN -**

**The meeting adjourned at 7:32 PM.**

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**Kristi Carrithers, City Clerk**

**ADMINISTRATION AGENDA**  
**RECOMMENDED ACTION**

**A. MINUTES:**

**RECOMMENDED ACTION:**

Staff recommends motion to approve the minutes of January 20, 2026, Regular Council Meeting as presented/ amended.

**PRESENTATIONS / PROCLAMATIONS**

**Government Finance Officers Association Budget Award**

**PUBLIC FORUM**

**APPOINTMENTS**

**Casey Carlson – Economic Develop Board**

Re-appointment -expires December 2027

**OLD BUSINESS**



**Government Finance Officers Association**  
 203 North LaSalle Street, Suite 2700  
 Chicago, Illinois 60601-1210  
 312.977.9700 fax: 312.977.4806

January 08, 2026

Clint Miller  
 Finance Director  
 City of Valley Center, Kansas

Dear Clint:

A panel of independent reviewers have completed their examination of your Annual budget document for the period beginning January 2026. We are pleased to inform you that your budget document has been awarded the Distinguished Budget Presentation Award from Government Finance Officers Association (GFOA). This award is the highest form of recognition in governmental budgeting. Its attainment represents a significant achievement by your organization.

Your Distinguished Budget Presentation Award is valid for one year. To continue your participation in the program, it will be necessary to submit your next budget document to GFOA within 90 days of the proposed budget's submission to the legislature or within 90 days of the budget's final adoption.

Your electronic award package contains the following:

- **Scores and Comments.** Each entity submitting a budget to the program is provided with reviewers' scores for each of the categories on which the budget document was judged along with reviewers' confidential comments and suggestions for possible improvements to the budget document. We urge you to carefully consider these suggestions as you prepare your next budget.
- **Budget Award.** A camera-ready reproduction of the Award is included for inclusion in your next budget. If you reproduce the camera-ready image in your next budget, it should be accompanied by a statement indicating continued compliance with program criteria. Please refer to the instructions for reproducing your Award in your next budget (also included in your award package).
- **Certificate of Recognition.** When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual(s) or department designated as being primarily responsible for its having achieved the award.
- **Sample press release.** Attaining this Award is a significant accomplishment. The sample press release may be used to give appropriate publicity to this notable achievement.

In addition, award recipients will receive via mail either a plaque (if the government is a first-time recipient or has received the Award fifteen times since it received its last plaque) or a brass medallion to affix to the plaque.

We appreciate your participation in this program, and we sincerely hope that your example will encourage others in their efforts to achieve and maintain excellence in governmental budgeting. The most current list of award recipients can be found on GFOA's website at [www.gfoa.org](http://www.gfoa.org). If we can be of further assistance, please contact the Awards Programs staff at (312) 977-9700.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine".

Michele Mark Levine  
 Director, Technical Services Center



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished*  
*Budget Presentation*  
*Award*

PRESENTED TO

**City of Valley Center  
Kansas**

For the Fiscal Year Beginning

**January 01, 2026**

*Christopher P. Morill*

**Executive Director**



## The Government Finance Officers Association of the United States and Canada

*presents this*

### CERTIFICATE OF RECOGNITION FOR BUDGET PREPARATION

*to*

**Finance Department**  
City of Valley Center, Kansas



*The Certificate of Recognition for Budget Preparation is presented by the Government Finance Officers Association to those individuals who have been instrumental in their government unit achieving a Distinguished Budget Presentation Award. The Distinguished Budget Presentation Award, which is the highest award in governmental budgeting, is presented to those government units whose budgets are judged to adhere to program standards.*

Executive Director

*Christopher P. Monell*

Date: **1/8/2026**

**NEW BUSINESS**

**A. APPROVAL OF LIONS CLUB CAR SHOW AND STREET CLOSURE:**

Keith Harimon with the Lions Club will request the closure of Main Street, South Ash and Park Street on September 11, 2026, for the annual car show

- Letter of Request
- Map
- Promotional flyer

January, 15, 2026

To: Valley Center City Council

From: Keith E. Harimon, Lions Club Car show Committee Chairman

RE: Street Closure Approval for 2026 Lions Club Car Show



The 20th Annual Valley Center Lions Car Show is scheduled for Friday, September 11<sup>th</sup>, 2026, with a rain date of Sunday September 13th, 2026. (see flyer). The event is the largest yearly fund raiser for the Valley Center club. All proceeds raised are donated directly back to the Valley Center community and its' immediate area.

This year's show will celebrate the 250th year since Americas' founding, and since the show date fell on this memorable date, we will also include an in-show remembrance of 9/11.

Last year's show set an all-time record with 200 cars in attendance. Over 70 local community businesses have embraced our show with their sponsorship support, and the City of Valley Center has stepped up again with highly appreciated help and assistance.

Last year, over 82% of the cars in attendance came from communities outside of Valley Center. Thirty-two cities were represented with some cars travelling over 100 miles to compete. There were additional entries from Oklahoma, and one car from Indiana (600 miles) was also entered!

The Lions Club is again requesting the same street closure plan as used in prior years, which includes the show using the two blocks of west Main Street, Park street, both North and South to the alley, and Ash Street South of Main to the alley. (see map) Traffic on Ash to bypass the show area would not be affected. As approved in the past, a 2:00PM street closure is requested for the 11th, with registration beginning at 3:00PM. If the Rain Date of Sunday, 9/13 is required, the closure layout would remain the same, but with a noon closure and 1:00PM start for registration.

As we have done in the past, the Lions Club will coordinate with city personnel for traffic barriers and setup/takedown prior to and after the event. We have also greatly appreciated the Valley Center Police and Fire Departments presence and displays during and after the show.

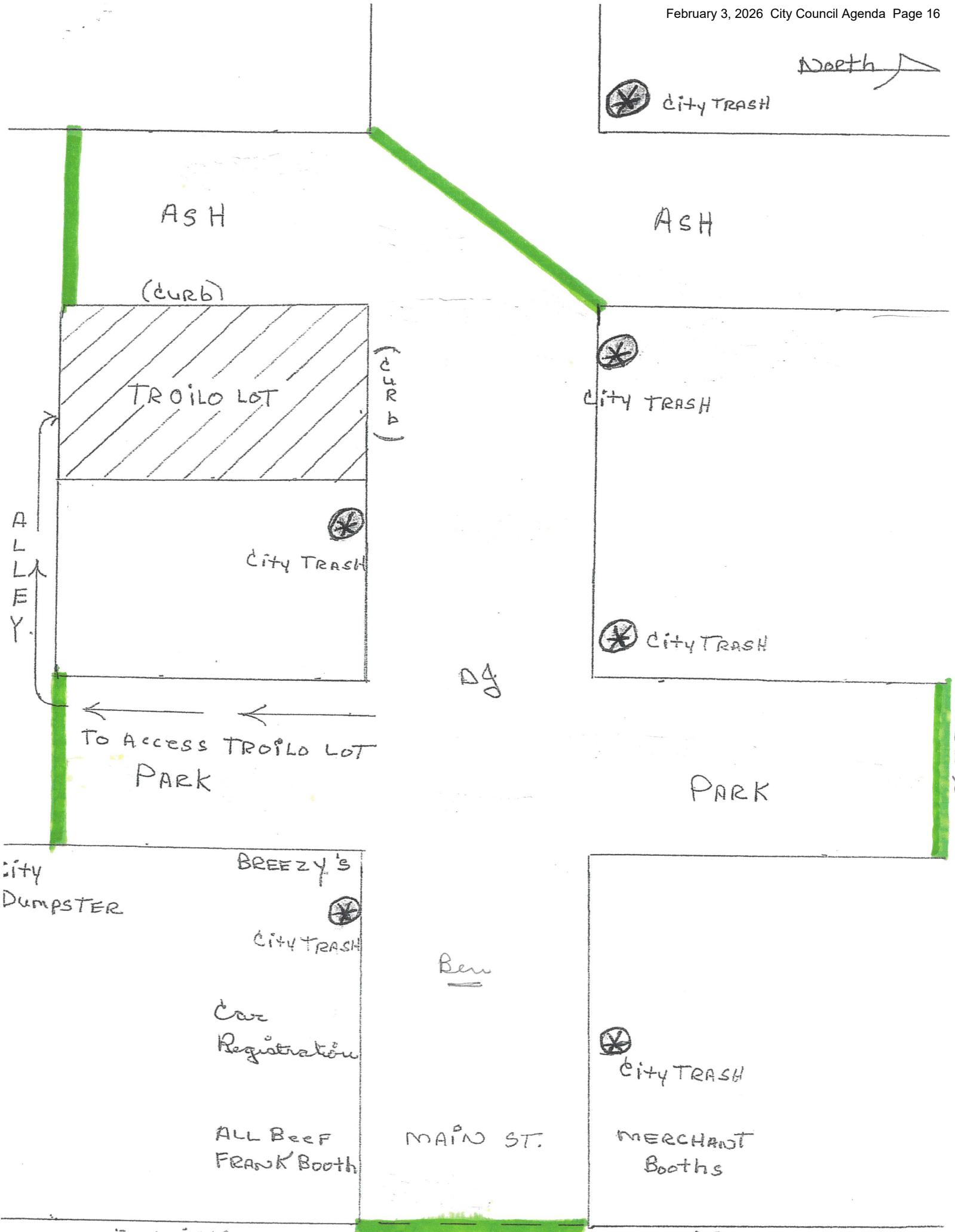
We will also be responsible, once again, to coordinate with merchants on Main Street with regard to the show.

The great success of the show indicates that the location on Main Street is a great setting, and we continue to draw top vehicles in all of Southern Kansas, and beyond, in attendance. The downtown Main street location also seems to be extremely popular with Valley Center citizens and visitors to the city, as well as automobile hobby enthusiasts.

The Valley Center Lions Club appreciates the City Council's continuing support for the show, which greatly enhances our charitable efforts for the city of Valley Center, Valley Center Schools, and its' citizens. Thank you for your consideration.

Keith Harimon

*Keith Harimon*  
Chairman, Car Show Committee,  
Valley Center Lions Club



# 20th Annual Valley Center Lions Car Show

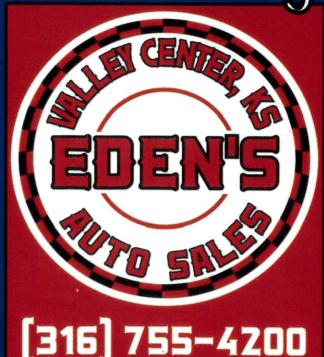
Celebrating Americas' 250th Year 2026!  
...With In Show Remembrance of 9/11!



## Friday, September 11, 2026

(Rain Date Sunday, September 13- 2pm-5pm)

Presented By



[316] 755-4200  
EDENSAUTOSALES.COM

## Main Street, Valley Center

1/2 Mi N. of 77th Street on Meridian

**4:00 - 9:00 pm**

Registration : 3pm - 6:30pm

Judged Awards - Door Prizes - Food



**Rods - Customs - Cars - Trucks**

All entries include a Famous Lions All Beef Frank Meal!

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**A. APPROVAL OF LIONS CLUB CAR SHOW AND STREET CLOSURE:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommend motion to approve Lions Club Car Show request and Streets Closures for September 11, 2026, with rain date of September 13, 2026.**

**NEW BUSINESS**

**B. CHANGE ORDER #1- PRAIRIE LAKES PHASE V:**

Samantha Ghareeb, project manager with SEH will present Change Order #1 for Prairie Lakes V. This change order reflects a schedule change of 30 days but does not reflect a change in cost.

- Change Order #1

## CHANGE ORDER NO. 1

OWNER	City of Valley Center	DATE	January 23, 2026
CONTRACTOR	Pearson Construction	SEH No.	188821
ENGINEER	SEH		
Project	Prairie Lakes Phase V		

You are directed to make the following changes in the Contract Documents:

Description: Additional 30 days added to substantial and final completion dates.

Reason for Change Order: Contract between City of Valley Center and Pearson Construction for Prairie Lakes Phase V was not approved within 60 days by Valley Center City Council due to letter of credit.

Attachments: None.

ITEM	CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES	
		Substantial Completion	Ready for Final Payment
Original Contract Price:	\$589,503.03	May 10, 2026	May 25, 2026
Net increase (decrease) from previous Change Order No. ___ to ___:			
Contract price prior to the Change Order:			
Net increase (decrease) of this Change Order:	\$0.00	June 10, 2026	June 25, 2026
Contract price with all approved Change Orders:	\$589,503.03	June 10, 2026	June 25, 2026

An electronic signature on this document is binding and afforded the same effect as if the document was signed by hand.

**RECOMMENDED:**

SEH  
3122 N Cypress Drive  
Wichita, KS 67226

**ACCEPTED:**

Contractor

**APPROVED:**

Owner

By: Samantha Ghareeb By: \_\_\_\_\_ By: \_\_\_\_\_  
 Title: Project Manager Title: \_\_\_\_\_ Title: \_\_\_\_\_  
 Date: January 23, 2026 Date: \_\_\_\_\_ Date: \_\_\_\_\_

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**B. CHANGE ORDER #1- PRAIRIE LAKES PHASE V:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommend motion to approve change order #1 for Prairie Lakes Phase V and authorize Mayor to sign.**

**NEW BUSINESS**

**C. APPROVAL OF FEDERAL CONSTRUCTION ENGINEERING  
INSPECTION SERVICES:**

Kristy Skaggs, PEC and Public Safety Director Eggleston will present for approval the agreement for inspection services on the multi-use trail portion of the Seneca Roadway project.

- Staff Memo
- Agreement
- KDOT letter to Lynn Packer, SG County Director of Public Works



**February 3, 2026**

**To: Mayor Truman & Members of Council**  
**From: Rodney Eggleston – Public Works Director**  
**Subject: Agreement for**  
**Federal-aid Construction Engineering**  
**Inspection Services by Consultant**

## **BACKGROUND**

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Please see attached an agreement for federal aid construction engineering inspection services between the City of Valley Center, KDOT, and Sedgwick County. This agreement is for construction inspection services for the multi-use trail portion of the Seneca Road project.

## **SUMMARY**

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Staff are recommending the acceptance of agreement no.1045-25 for construction inspection services and authorizing the mayor to sign.

Sincerely,

Rodney Eggleston  
Public Works Director

Agreement No. 1045-25  
 Project No. 87 N-0815-01  
 Bureau of Local Projects

**AGREEMENT FOR  
 FEDERAL-AID CONSTRUCTION ENGINEERING  
 INSPECTION SERVICES BY CONSULTANT**

**CMS CONTRACT NO. \_\_\_\_\_**

**PROJECT NO. 87 N-0815-01**

**CRP-N081(501)**

**CITY OF VALLEY CENTER, KANSAS**

**THIS AGREEMENT**, effective the date it is signed by the Secretary or the Secretary's designee, is by and between **City of Valley Center, Kansas** ("LPA" or "Local Public Authority"), as principal, and **Sedgwick County** ("Consultant"), and the Secretary of Transportation of the State of Kansas acting by and through the **Kansas Department of Transportation** (KDOT) ("Secretary"). The LPA, the Consultant, and the Secretary are collectively referred to as the "Parties."

**RECITALS**

- A. The Secretary and the LPA previously executed an agreement (Agreement No. 13-25) related to this Project dated September 4, 2025, which is incorporated by this reference as if set out in its entirety herein including, but not limited to, any funding maximums established by the Secretary for the Project in its entirety. The final design Plans and specifications for said Project are available in the KDOT Headquarters in Topeka.
- B. The Federal Government through its Department of Transportation (USDOT) and the Federal Highway Administration (FHWA), pursuant to Title 23, U.S. Code, has established a program of Federal-Aid to the states designated as the Federal-Aid Program, with a general purpose to increase the safety and capacity of roads in the United States.
- C. The LPA desires to accomplish this Federal-Aid project, with the aid of funds provided under Federal-Aid highway programs and the rules and regulations promulgated by USDOT.
- D. The LPA does not have sufficient qualified engineering employees to accomplish the Construction Engineering Inspection Services on this Project within a reasonable time, and the LPA deems it necessary to engage the professional services and assistance of a qualified consultant to do the necessary Construction Engineering.
- E. The Consultant represents it is in full compliance with the statutes of the State of Kansas for registration of professional engineers and all personnel to be assigned to perform the Construction Engineering Inspection Services required under this Agreement are fully qualified to perform the Construction Engineering Inspection Services in a competent and professional manner.

Agreement No. 1045-25  
 Project No. 87 N-0815-01  
 Bureau of Local Projects

- F. The Consultant has indicated it desires to perform the Construction Engineering Inspection Services set forth in this Agreement upon the terms and conditions set forth below.
- G. The LPA, Consultant, and the Secretary desire to set forth in this Agreement their understanding and agreements relating to the Construction Engineering and allocation of costs for the Project.

**NOW, THEREFORE**, the Parties agree as follows:

## **ARTICLE I**

### **A. DEFINITIONS**

- 1. **“Agreement”** means this written document, including all attachments and exhibits, evidencing the legally binding terms and conditions of the agreement between the Parties.
- 2. **“Construction Contract”** means the written agreement between the Secretary and a Contractor, requiring the Contractor to construct or reconstruct a portion of the LPA's roadway system. The Construction Contract includes the invitation for bids, the notice to contractors, the proposal, the contract form, the contract bond, the Standard Specifications, the Special Provisions, the Project Special Provisions, the Plans, the drawings, the Notice to Proceed, the change orders, and the supplemental agreements made after the Secretary awards the Construction Contract.
- 3. **“Construction Engineering” or “(CE)” or “Construction Engineering Inspection Services” or “Services”** means the services necessary to inspect and monitor the construction of the Project as detailed here in this Agreement and in **Specific Construction Provisions Attachment**.
- 4. **“Consultant”** means Sedgwick County, with its place of business located at 1144 South Seneca, Wichita, KS 67213, and its authorized employees who will be performing the work required under this Agreement.
- 5. **“Contract Documents” or "Documents"** means the Standard Specifications, the Construction Contract, the Special Provisions, the Project Special Provisions, and the Plans.
- 6. **“Contractor”** means the individual, partnership, joint ventures, corporation, or agency undertaking the performance of the work designated under the terms of the Construction Contract.
- 7. **“District Construction Engineer”** means the KDOT District Construction Engineer who will perform KDOT's administrative functions on this Project.

Agreement No. 1045-25  
Project No. 87 N-0815-01  
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8. **“FHWA”** means the Federal Highway Administration, a federal agency of the United States.
9. **“Field Engineer”** means the KDOT Metro Engineer, the KDOT Field Engineering Administrator, the KDOT Area Engineer, the KDOT Construction Engineer, or Construction Manager.
10. **“KDOT”** means the Kansas Department of Transportation and its authorized representatives. KDOT shall mean the Secretary of the Kansas Department of Transportation or the Secretary.
11. **“Local Public Authority” or “(LPA)”** means the City of Valley Center, Kansas, and its authorized employees with its place of business located at 545 W. Clay, P. O. Box 188, Valley Center, KS 67147.
12. **“Manuals”** means the current version of each of the following manuals: Construction Manual, the Form Manual, the CMS Procedures Manual, the Manual on Uniform Traffic Control Devices (MUTCD) as adopted by the Secretary, and all other documents KDOT requires for constructing or reconstructing projects, and all other documents KDOT requires for inspecting and monitoring projects.
13. **“Non-Participating Costs”** means the costs of any items or services which the Secretary, acting on the Secretary’s own behalf, and on behalf of the FHWA, reasonably determines are not Participating Costs.
14. **“Notice to Proceed”** means a written notice from KDOT authorizing the LPA to begin performance of Services.
15. **“Participating Costs”** means expenditures for items or services which are an integral part of highway, bridge, and road construction projects, as reasonably determined by the Secretary.
16. **“Plans”** mean the final design plans, profiles, typical cross sections, working drawings and supplemental drawings, or exact reproductions thereof, which show the location, character, dimensions, and details of the work to be done by the Contractor.
17. **“Project”** means Project No. 87 N-0815-01 consisting of 1 mile of construction of a 10 foot wide multi-use path on Seneca Street from Ford Street to 5<sup>th</sup> Street in Valley Center, Kansas, and for which the LPA needs Construction Engineering Inspection Services.
18. **“Project Special Provisions”** means the documents that modify the Standard Specifications for a particular Project.
19. **“Secretary”** means the Secretary of Transportation of the State of Kansas and the Secretary’s successors and assigns.

Agreement No. 1045-25  
Project No. 87 N-0815-01  
Bureau of Local Projects

20. **“Special Provisions”** means the documents that modify the Standard Specifications for all Projects.
21. **“Standard Specifications”** means the current English edition of the KDOT Standard Specifications for State Road and Bridge Construction.

## **B. RESPONSIBILITIES OF THE CONSULTANT, LPA, AND SECRETARY**

1. The Consultant shall perform the Construction Engineering Inspection Services necessary and incidental to the accomplishment of this Project to the satisfaction of KDOT, and as more fully detailed in the **Specific Construction Provisions Attachment**.
2. The Consultant shall furnish the Services, labor, materials, equipment, supplies, and incidentals, other than those hereinafter designated to be furnished by KDOT, necessary to conduct and complete the Services.
3. The Consultant agrees to provide the Services that shall be performed under this Agreement in accordance with the rules and guidelines developed for KDOT’s program for the Services and in accordance with the current edition of the Standard Specifications, Project Special Provisions, and Special Provisions. Further, the Consultant agrees Services shall be subject to review by KDOT at all times.
4. The Consultant will require all personnel comply with the high visibility requirements of the MUTCD, Chapter 6E.02, High-Visibility Safety Apparel, as a minimum, while inspection is being performed.
5. The Consultant and/or LPA's principal contact with KDOT shall be with the Field Engineer in the construction field office.
6. The Consultant agrees the Services performed under this Agreement shall comply with all applicable federal and state laws and regulations.
7. The FHWA shall have the right to participate in all conferences and reviews.
8. The Consultant agrees compliance with all of the foregoing shall be considered to be within the purview of this Agreement and shall not constitute a basis for additional or extra compensation.
9. The District Construction Engineer will delegate a construction office to this Project where a KDOT Construction Engineer or Construction Manager will be assigned to determine compliance with applicable federal and state requirements of the Services.
10. The Consultant will designate a Project Engineer/Project Manager and other inspection personnel who are certified by KDOT in the appropriate classification to inspect all work performed and materials furnished. The Consultant may designate a Chief Inspector who will perform the duties and have the responsibilities of the Project Engineer/Project

Agreement No. 1045-25  
 Project No. 87 N-0815-01  
 Bureau of Local Projects

Manager. The Project Engineer/Project Manager is not authorized to alter, waive, or issue instructions contrary to the provisions of the Contract Documents. The Project Engineer/Project Manager is not to act as foreman for the Contractor; however, the Project Engineer/Project Manager shall have the authority to reject work or materials until any questions at issue can be referred to and be decided by the Field Engineer.

11. The Project Engineer/Project Manager shall serve as the field supervisor of all Consultant personnel and Services performed under this Agreement, and to act as liaison between the Consultant and KDOT.
12. The Project Engineer/Project Manager shall transmit all reports and paperwork to communicate and coordinate with the Field Engineer.
13. Instructions issued by the Field Engineer will be transmitted through Project Engineer/Project Manager to the Contractor. If, in the absence of the Project Engineer/Project Manager, a matter needs prompt attention the Field Engineer will give the instructions to the Contractor and then notify the Project Engineer/Project Manager.
14. In the event of a controversy, the Project Engineer/Project Manager shall confer with the Field Engineer to determine a course of action.
15. In the event the Field Engineer and the Project Engineer/Project Manager cannot agree, the Field Engineer will promptly contact the District Construction Engineer of KDOT who will determine the course of action. If no solution is reached, the Secretary may make a determination on the matter which shall be binding on all Parties.
16. If financial assistance provided under this Agreement exceeds \$25,000.00, this Agreement is a covered transaction for purposes of 2 C.F.R. Part 180. By signature on this Agreement, the Consultant verifies that neither it nor its principals, [as defined by 2 C.F.R. Parts 180 and 1200] is presently debarred, suspended, proposed for debarment, declared ineligible, disqualified, or voluntarily excluded from participation in this transaction by any Federal department or agency. If the Consultant should be unable to certify to the statements in this certification, the Consultant shall attach an explanation to this submitted Agreement. A **Certification as to Current History Regarding Debarment, Eligibility, Indictments, Convictions, or Civil Judgments Attachment** will be attached to and made a part of this Agreement. 2 C.F.R. § 200.213.
17. The Consultant and the LPA agree to maintain current registrations in the System for Award Management (<http://www.sam.gov>) at all times during which it has active federal awards.

## C. COORDINATION AND COOPERATION

The Consultant shall cooperate fully with KDOT, LPA, local agencies, state agencies, federal agencies, the general public, utilities, railroad companies, private consultants, businesses, and Contractors in the Consultant's performance of services under this Agreement. Such cooperation may

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include the Consultant's attendance at conferences. The Consultant recognizes that its actions or inactions may adversely impact or affect KDOT as well as other third parties, including but not limited to, other consultants in plan development, any Contractor on the Project, public and private utilities, public and landowners, private landowners, and others. The Consultant shall do, or require to be done, all things reasonably necessary to: (a) avoid or mitigate unavoidable delays, costs, losses or damages which may arise out of, be caused by, or attributed to the Consultant's actions or inactions in performance of Services under this Agreement; and (b) effectively coordinate with KDOT and third parties so as to enable KDOT to implement the Project in a timely and cost-effective manner.

#### **D. MEETINGS AND CONFERENCES**

1. Conferences as may be necessary for the Services under this Agreement shall be scheduled between the Consultant, the LPA, and KDOT. These conferences may include an onsite review of the Project.
2. Conferences may be held upon the request of the Consultant, the LPA, KDOT, or the FHWA.

### **ARTICLE II**

#### **A. GENERAL**

1. Written authority to proceed with the Services on any construction Project under this Agreement will be given to the Consultant by KDOT acting as the LPA's agent to the Consultant. Neither the LPA nor KDOT will be responsible for any Services performed by the Consultant prior to such authorization or liable for payment therefore.
2. Services performed under this Agreement will commence with attendance at a formal Construction Conference by the Consultant, the LPA, and KDOT, unless otherwise stated elsewhere in this Agreement or at the direction of the Field Engineer during an informal Construction Conference. Attendees at a formal Construction Conference shall include representatives of the LPA, KDOT's Field Engineer, and the Consultant's Project Engineer/Project Manager, and such other representatives as may be designated by each party to this Agreement. KDOT's Field Engineer will notify the LPA and the Consultant of the location, date, and time and will make necessary arrangements for the conference. Topics for discussion shall include scope of the Contractor's construction operations and anticipated schedule, review of necessary staffing by the Consultant, lines of communication and authority, equipment needs, standard practices of KDOT, and related subjects.
3. The Consultant shall attend the formal Construction Conference held between KDOT, the Contractor, and the involved utilities and agencies, unless otherwise stated elsewhere in this Agreement.
4. The Consultant shall have KDOT Certified Inspector(s) of the appropriate classification on this Project or plant site at all times when work which requires inspection is being

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performed. The inability of the Consultant to provide appropriate certified inspectors for this Project may, at the Secretary's discretion, give cause for termination of this Agreement by the Secretary.

5. This Agreement shall be considered completed upon notice of written release from KDOT unless previously terminated as provided in Article II, Section C.
6. Should KDOT deem it necessary for the Consultant to render additional Services for review of agreement items, conditions, claims, or litigation matters after completion of this Agreement, the Consultant agrees to cooperate and render requested Services.
7. A Close-Out Conference may be held upon completion of this Agreement to evaluate the performance of the Consultant. Attendees shall include the Field Engineer and Consultant's Project Engineer/Project Manager and such other representatives as may be designated by each party to this Agreement. KDOT will notify the Consultant of the location, date, and time and will make necessary arrangements for the conference. The evaluation shall consider the quality of the Consultant's work, adequacy of staffing, extent of corrections, cooperation, and related subjects.

## **B. DELAYS AND EXTENSIONS**

Delays caused through no fault of the Consultant may be cause for extension of time in completion of the work. Time extensions may be granted by KDOT upon reasonable claim and justification by the Consultant and, when necessary, upon approval by the FHWA. Granted time extensions may also be cause for consideration of adjustments in payment where approved by KDOT in a supplemental agreement.

## **C. TERMINATION OF AGREEMENTS**

1. KDOT reserves the right to terminate all or part of this Agreement at any time upon written notice to the Consultant. Such notice shall be sent not less than ten (10) days in advance of the termination date stated in the notice. In the event this Agreement is terminated by KDOT without fault on the part of the Consultant, the Consultant shall be paid for the work performed or Construction Engineering Inspection Services rendered under Article III, Basis of Payment of this Agreement.
2. The Consultant may terminate this Agreement, in the event of substantial failure of other Parties to perform in accordance with the terms of this Agreement, and upon ten (10) days written notice in advance of the effective date of such termination received by all Parties to this Agreement.
3. In the event the Services of the Consultant are terminated by KDOT for fault, including, but not limited to, unreasonable delays in performance, failure to respond to KDOT requests, and/or unsatisfactory performance on the part of the Consultant, the Consultant shall be paid the reasonable value of the Services performed or rendered and delivered to KDOT up to the time of termination. The value of the Services performed and rendered

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will be determined by KDOT. In the case of any dispute, as to payment arising under this Agreement, pertinent information will be submitted to a Review Committee for resolution. The Review Committee will be comprised of a maximum of two (2) representatives from each of the Parties.

#### **D. SUBLETTING OR ASSIGNMENT OF AGREEMENT**

1. The Consultant shall not sublet or assign all or any part of the Services under this Agreement without the prior written approval of KDOT. Consent by KDOT to assign, sublet, or otherwise dispose of any portion of this Agreement shall not be construed to relieve the Consultant of any responsibility for the fulfillment of this Agreement.
2. All the applicable terms and all attachments of this Agreement shall be a part of the assignment and remain in force and are a condition to any Services approved to be sublet or assigned by KDOT.

### **ARTICLE III**

#### **A. BASIS OF PAYMENT**

1. The table below reflects the funding commitments of each Party under this Agreement. The Parties agree costs and contributions are estimates to be used for encumbrance purposes and may be subject to change. The LPA will notify the Bureau of Local Projects if costs increase by more than 10% over the estimate.

Party	Responsibility
Secretary	80% of Participating Costs of Construction Engineering (CE) up to the upper compensation limit of \$39,253.42
LPA	20% of Participating Costs of CE until Secretary's funding limit is reached  100% of Participating Costs of CE after Secretary's funding limit is reached  100% Non-Participating Construction Engineering Costs

2. The Consultant will be paid as set forth in the **Specific Construction Provisions Attachment**. Payment shall be full compensation for Services performed or rendered and for all labor, material, supplies, equipment, and incidentals necessary to complete the work. The Consultant agrees to provide the LPA with a status of expenditures by sending the LPA a copy of each voucher submitted to KDOT for payment. The LPA copy shall be marked "For Information Only."
3. The Consultant will be paid for extra work, if any, at the compensation set forth in an approved supplement to this Agreement covering such work. The extra work will be paid for separately and in addition to the foregoing amount listed in the **Specific Construction Provisions Attachment**.

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4. The Consultant shall submit its current indirect (overhead) cost rate as soon as possible but in no event later than six (6) months after the Consultant's fiscal year ends. The Consultant's indirect (overhead) cost rate is established pursuant to 23 CFR 172.11(b)(1). The Secretary may audit the Consultant's overhead rate yearly. The Secretary may require the Consultant to provide certified financial statements or other documents substantiating the Consultant's overhead rates. If the overhead rate increases or decreases, then the Secretary may adjust previous payments to reflect the actual overhead rate for the relevant fiscal year.
5. Should this Agreement contain more than one (1) construction Project, any and all invoices and the final statement shall itemize charges by individual Projects.
6. Final payment of any balance due the Consultant of the ultimate gross amount earned will be made promptly upon its verification by KDOT, upon completion of the work under this Agreement and its acceptance by KDOT, and upon receipt of the survey notes, records, reports, final estimates, record drawings, Manuals, Contract Documents, guides, and other Documents required to be returned or to be furnished under this Agreement.
7. The terms governing compensation contained in this Agreement are to be read together with all applicable attachments, either attached hereto or incorporated by reference, including but not limited to the **Specific Construction Provisions Attachment**. Any terms found to be in conflict shall be resolved by the Secretary.

## ARTICLE IV

### A. AUDIT

1. Audit Requirements for Federal Awards. All local governmental units, state agencies or instrumentalities, non-profit Organizations, institutions of higher education, and Indian Tribal governments shall comply with Federal-Aid Transportation Act and the requirements of 2 C.F.R. Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards" (commonly known as the "Supercircular"). The Audit Standards set forth in 2 C.F.R. Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," and specifically the requirements in Subpart F, 2 C.F.R. § 200.500, *et seq.* require either a single or program specific audit be performed by an independent certified public accountant in accordance with these standards. All information audited and audit standards and procedures shall comply with 2 C.F.R. § 200.500, *et seq.*
2. Agency Audit. If the Audit Standards set forth in 2 C.F.R. Part 200 do not apply, the Secretary and/or the FHWA may request, in their sole discretion, to conduct an audit of the Project. Upon the request of the Secretary and/or the FHWA for an audit, the LPA and the Consultant will participate and cooperate in the audit and shall make their records and books available to representatives of the requesting agency for a period of five (5) years after date of final payment under this Agreement. If the audit reveals payments have

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been made with federal funds by the LPA for items considered Non-Participating Costs, the LPA shall promptly reimburse the Secretary for such items upon notification by the Secretary.

## B. GENERAL

1. Written orders regarding the Services to be performed will be given by KDOT. Orders that do not change the scope of Services in this Agreement but increase or decrease the quantity of labor or materials or the expense of the Services shall not annul or void this Agreement.
2. The Consultant must proceed with the Services as directed by furnishing the necessary labor, equipment, materials, and professional Services to complete the Services within the time limits specified in schedules or as adjusted by agreement of the Parties.
3. If in the Consultant's opinion such work orders involve Services not included in the terms or scope of this Agreement, the Consultant must notify KDOT in writing of this opinion if extra compensation is desired, along with a copy to the LPA.
4. If in the Consultant's opinion such work orders would require the discarding or redoing of Services which was based upon earlier direction or approvals, the Consultant must notify KDOT in writing of this opinion, and that extra compensation is desired, along with a copy to the LPA.
5. Such notification by the Consultant to KDOT shall include the justification for extra compensation and the estimated amount of additional fee requested.
6. KDOT will review the Consultant's submittal for extra compensation and, if acceptable, a supplement to this Agreement will be executed. The Consultant shall only proceed with the Services for extra work upon prior written authorization by KDOT, which will be followed up with the execution of the supplemental agreement.

## ARTICLE V

### A. CONSTRUCTION ENGINEERING INSPECTION STANDARDS

1. The Consultant agrees all Services performed under this Agreement shall be done in accordance with the current rules and guidelines developed for the current KDOT Construction Engineering Inspection Services and in accordance with the current version of the Standard Specifications for State Road and Bridge Construction with Special Provisions, and any necessary Project Special Provisions with the rules and regulations of the Federal Highway Administration pertaining thereto.
2. The Consultant agrees no variations in the Construction Engineering Inspection Standards will be permitted except by written concurrence from KDOT to the Consultant.

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## **B. REVISION OF SPECIFICATIONS AND PLANS**

1. KDOT may, by written notice and without invalidating this Agreement, make changes in the Construction Contract, the Standard Specifications, the Special Provisions, the Project Special Provisions, and the Plans resulting in the revision or abandonment of Services already performed by the Consultant or resulting in work by the Consultant not contemplated in this Agreement.
2. Claims by the Consultant for compensation for Services resulting from such revisions shall be submitted and processed in accordance with Article IV of this Agreement.

## **C. OWNERSHIP OF DOCUMENTS**

1. All data provided to the Consultant by KDOT is the sole property of KDOT and is intended for use on this Project only. Any data provided shall not be disclosed to anyone outside the Consultant without the express, written permission of KDOT. Upon completion or termination of this Agreement all Manuals, Contract Documents, guides, written instructions, unused forms and record-keeping books, and other written data and information furnished to the Consultant by KDOT for the performance of this Agreement, and all survey notes, diaries, reports, records, and other information and data collected or prepared by the Consultant in the performance of this Agreement shall be properly arranged and delivered to KDOT, and shall become the property of KDOT.
2. All documents prepared by the Consultant pursuant to this Agreement are instruments of service in respect of this Project. They are not intended or represented to be suitable for reuse by the Secretary or others on extensions of this Project or on any other project.

## **D. CERTIFICATION AGAINST CONTINGENT FEES**

1. The Consultant warrants they have not employed or retained any firm or person, other than a bona fide employee working solely for the Consultant to secure this Agreement, and they have not paid or agreed to pay any company or person, any fee, commission, percentage, brokerage fees, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement. See **Certification Against Contingent Fees Attachment**.
2. For breach or violation of this warranty, KDOT, in consultation with the LPA, shall have the right to annul this Agreement without liability.

## **E. CERTIFICATE REGARDING SEXUAL HARASSMENT**

The Consultant agrees to comply with Executive Order 18-04 (February 5, 2018), by signing the **Policy Regarding Sexual Harassment Attachment**, which is attached to and made a part of this Agreement.

## **F. CERTIFICATE OF COMPLIANCE WITH K.S.A. § 46-239(c)**

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The Consultant certifies it is in compliance with K.S.A. § 46-239(c) Disclosure Statements by signing the **Certificate of Compliance Attachment**, which is attached to and made a part of this Agreement.

## **G. CERTIFICATE REGARDING NO BOYCOTT OF ISRAEL**

If the total value of this Agreement exceeds \$100,000.00, a **Certification of Company Not Currently Engaged in a Boycott of Goods or Services from Israel Attachment** will be included with this Agreement and be made a part thereof.

## **H. AGREEMENT ITEMS**

The Consultant and KDOT understand and agree the Construction Contract, the Standard Specifications, the Special Provisions, the Project Special Provisions, and the Plans, as available, and the Agreement estimate, and other attachments as listed in the Index of Attachments are all essential documents of this Agreement and are hereby incorporated by reference into this Agreement and are a part thereof.

## **I. ACCESS TO RECORDS**

1. The Consultant and any subcontractors to the Consultant agree to maintain for inspection and audit by the LPA, KDOT, and the FHWA all books, documents, papers, accounting records, and other evidence pertaining to all costs incurred under this Agreement and to make such materials available at their respective offices at all reasonable times during the life of this Agreement and for three (3) years from the date of the final federal payment to KDOT under this Agreement, and to furnish copies, if requested.
2. If more than a nominal number of copies are requested, the additional copies shall be furnished at the expense of the requesting agency.
3. The Consultant will maintain these materials at the Consultant's offices noted in the **Specific Construction Provisions Attachment**.

## **J. LEGAL RELATIONS**

1. The Consultant shall become familiar with, and shall at all times observe and comply with, all applicable federal, state, and local laws, ordinances, and regulations.
2. The Consultant shall be responsible for any and all damages to property or persons arising out of an error, omission, and/or negligent act in the Consultant's performance of Services under this Agreement.
3. The Consultant shall have the sole responsibility for accuracy and adequacy of the Services for the Project. Any review by KDOT of the Services is not intended to and shall not be construed to be an undertaking of the Consultant's duty to provide Services for the

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Project. Any such oversight or review by KDOT is not done for the benefit of the Consultant, Construction Contractor, the LPA or other political subdivisions, or the traveling public. KDOT makes no representation, or express or implied warranty to any person or entity concerning the adequacy or accuracy of the Consultant's Services or any other work performed by the Consultant or the LPA.

4. The Parties agree no third-party beneficiaries are intended to be created by this Agreement, nor do the Parties herein authorize anyone not a party to this Agreement to maintain a suit for damages pursuant to the terms or provisions of this Agreement.

## **K. WORKERS' COMPENSATION AND OTHER EMPLOYEE PROVISIONS**

The Consultant will accept full responsibility for payment of Unemployment Insurance, Workers' Compensation, and Social Security as well as income tax deductions and any other taxes or payroll deductions required by state and federal law for the Consultant's employees engaged in work authorized by this Agreement.

## **L. NEGLIGENT ACTS, ERRORS, OR OMISSIONS**

1. The Consultant shall be responsible for the accuracy of the work performed by the Consultant under this Agreement and shall promptly make necessary revisions or corrections resulting from their negligent acts, errors, or omissions without additional compensation.
2. The Consultant shall give immediate attention to these revisions or corrections to prevent or minimize delay to the Contractor.
3. The Consultant shall be responsible for any damages incurred as a result of their negligent acts, errors, or omissions and for any losses or costs to repair or remedy construction.

## **M. CONFLICT OF INTEREST**

1. The Consultant warrants they have no public or private interest and shall not acquire directly or indirectly any such interest, which would conflict in any manner with the performance of the work under this Agreement. Specifically, the Consultant is prohibited from performing contractor construction staking or any other work that is the construction Contractor's responsibility on this Project.
2. The Consultant will not, without written permission from KDOT, engage the services of any person(s) in the employment of KDOT for any work required by the terms of this Agreement.

## **N. CONTRACTUAL PROVISIONS ATTACHMENT**

The provisions found in the current version of **Contractual Provisions Attachment (DA-146a)**, which is attached, are hereby incorporated into and made a part of this Agreement.

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## O. HOLD HARMLESS CLAUSE

1. To the extent permitted by law and subject to the Kansas Tort Claims Act (K.S.A. § 75-6101, *et seq.*) as applicable, the Consultant hereby expressly agrees to indemnify, hold harmless and save the LPA, the LPA's authorized representatives, the Secretary, and the Secretary's authorized representatives from any and all costs, liabilities, expenses, suits, judgments, and damages to persons or property or claims of any nature whatsoever arising out of or in connection with the provisions or performance of this Agreement by the Consultant, its agents, employees, or subcontractors which may result from negligent acts, errors, or omissions from the Consultant's operation in connection with the Construction Engineering Inspection Services to be performed hereunder.
2. To the extent permitted by law and subject to the Kansas Tort Claims Act (K.S.A. § 75-6101, *et seq.*) as applicable, the LPA hereby expressly agrees to indemnify, hold harmless and save the Secretary and the Secretary's authorized representatives from any and all costs, liabilities, expenses, suits, judgments, and damages to persons or property, or claims of any nature whatsoever arising out of or in connection with the provisions or performance of this Agreement by the LPA, its agents, employees, or subcontractors which may result from negligent acts, errors, or omissions from the LPA's operation in connection with the Services to be performed hereunder.

## P. CORRELATION, INTERPRETATION, AND INTENT OF THE AGREEMENT

The correlation, interpretation, and intent of the Agreement Documents, including the Agreements and Attachments thereto, shall be as follows:

1. The Agreement, the Notice to Proceed, and all supplemental agreements shall be defined as the Agreement Documents.
2. The Agreement Documents comprise the entire Agreement between the Secretary, the Consultant, and the LPA. They may be altered only by supplemental agreement.
3. The Agreement Documents are complimentary; that is, what is called for by one is binding as if called for by all. If the Consultant or the LPA finds a conflict, error, or discrepancy in the Contract Documents, the Consultant, or the LPA will call it to the Secretary's attention before proceeding with the work affected thereby. In resolving such conflicts, errors, and discrepancies, the Documents shall be given precedence in the following order: Supplemental Agreement, Agreement, and Notice to Proceed.

## Q. BINDING AGREEMENT

It is further understood this Agreement and all other agreements entered into under the provisions of this Agreement shall be binding upon the Parties to this Agreement and their successors in office.

## R. BUY AMERICA COMPLIANCE

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The Parties agree to comply with the Buy America requirements of 23 C.F.R. § 635.410, as applicable, when purchasing items using Federal funds under this Agreement. Buy America requires the Parties to purchase only steel and iron produced in the United States unless a waiver has been granted by FHWA or the product is subject to a general waiver. Costs for applicable materials which are not certified either compliant or under waiver will not be reimbursed. Buy America requirements apply to all contractors/subcontractors and should be incorporated through appropriate contract provisions as needed.

## **S. PROHIBITED USE OF CERTAIN TECHNOLOGIES**

All Parties agree that they will comply with 2 C.F.R. §§ 200.216 and 200.471 regulations. Such regulations provide that recipients and sub-recipients of federal funds are prohibited from obligating or expending loan or grant funds, if any, to 1) procure or obtain; 2) extend or renew a contract to procure or obtain, or; 3) enter into a contract to procure or obtain telecommunication or video surveillance equipment, services, or systems produced by: Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities); and Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities). Any expenditures for such telecommunication or video surveillance equipment, services or systems are unallowable costs and will not be reimbursed.

## **T. CERTIFICATION AGAINST FEDERAL LOBBYING**

If the total value of this agreement exceeds \$100,000.00, a **Certification for Federal Aid Contracts and accompanying Disclosure of Lobbying Activities Attachment** will be attached to and made part of this Agreement. Such certification must state the recipient or subrecipient of a federal grant will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. § 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. 2 C.F.R. § Pt. 200, App. II.

## **U. COUNTERPARTS**

This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same agreement.

## **V. SEVERABILITY**

If any provision of this Agreement, including any attachments hereto, is held invalid, the invalidity does not affect other provisions which can be given effect without the invalid provision, and to this end the provisions of this Agreement are severable.

## **W. CIVIL RIGHTS ACT**

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The **Civil Rights Attachment** pertaining to the implementation of the Civil Rights Act of 1964, is attached and made a part of this Agreement.

## **X. INCORPORATION OF DOCUMENTS**

All Attachments listed and checked on the Index of Attachments are made a part of and incorporated into this Agreement.

**IN WITNESS WHEREOF** the Parties hereto have caused this Agreement to be signed by their duly authorized officers.

**RECOMMEND FOR APPROVAL:**

**CITY OF VALLEY CENTER, KANSAS:**

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City Engineer

(Date)

Mayor

ATTEST:

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City Clerk

(Date)

(SEAL)

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**RECOMMEND FOR APPROVAL:**

**SEDGWICK COUNTY, KANSAS:**

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County Engineer

(Date)

---

Board of County Commissioners Chairperson

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Board Member

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Board Member

**ATTEST:**

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Board Member

---

County Clerk

(Date)

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Board Member

(SEAL)

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Kansas Department of Transportation  
Secretary of Transportation

By:

\_\_\_\_\_  
Greg M. Schieber, P.E. (Date)  
Deputy Secretary and  
State Transportation Engineer

Approved as to form:

## **INDEX OF ATTACHMENTS**

- Specific Construction Provisions
- Certification as to Current History Regarding Debarment, Eligibility, Indictments, Convictions, or Civil Judgments
- Certification Against Contingent Fees
- Policy Regarding Sexual Harassment
- Certificate of Compliance with K.S.A. § 46-239(c)
- Certification of Company Not Currently Engaged in a Boycott of Goods or Services from Israel
- Contractual Provisions Attachment (DA-146a)
- Certification for Federal Aid Contracts and accompanying Disclosure of Lobbying Activities
- Civil Rights Act
- Listing of KDOT Certified Inspectors
- Estimate of Engineering Fee / Work Estimate Form
- Certification of Final Indirect Cost
- Certificate of Tax Clearance

\*Note – If left unchecked, then inapplicable.

## SPECIFIC CONSTRUCTION PROVISIONS

**A. THE CONSULTANT AGREES TO THE FOLLOWING:**

- (1) Attend all conferences designated by KDOT or required under the terms of this Agreement.
- (2) Designate a Project Engineer/Project Manager who shall meet KDOT's certification policy and report and transmit Project activity and documents to KDOT's Field Engineer.
- (3) Assign KDOT Certified Inspector(s) of the appropriate classifications to the Project to perform the services required under this Agreement in a timely manner to avoid delay to the Contractor.
- (4) Become familiar with the standard practices of KDOT, the Contract Documents, and the Contractor's proposed schedule of operations prior to beginning field services to be performed under this Agreement.
- (5) Perform the Consultant's field operations in accordance with accepted safety practices.
- (6) Furnish all equipment required to accomplish the Consultant's services and to check or test it prior to use on the Project.
- (7) Provide for Consultant personnel such transportation, supplies, materials and incidentals as are needed to accomplish the services required under this Agreement.
- (8) Transmit orders from KDOT to the Contractor and provide guidance in the interpretation of the Contract Documents.
- (9) Transmit orders from KDOT to the Contractor and provide guidance in the proper interpretation of the Contract Documents.
- (10) Perform or provide construction surveys, staking, and measurements needed by the Contractor (unless provided for in the contract where contractor construction staking is to be performed as a bid item by the Contractor) and perform measurements and surveys that are involved in the determination of final pay quantities.
- (11) Inspect all phases of construction operations to determine the Contractor's compliance with the Contract Documents and to reject such work and materials, which do not comply with the Contract Documents until any questions at issue, can be referred to and be decided by the KDOT's Field Engineer.
- (12) Take field samples and/or test materials to be incorporated in the work and reject those not meeting the provisions of the Contract Documents until any questions at issue can be referred to and be decided by the Field Engineer.

- (13) Make certain that test report records or certificates of compliance for materials tested off the Project site and required, prior to the incorporation in the work, have been received.
- (14) Keep such daily diaries, logs and records as are needed for a complete record of the Contractor's progress, including the Consultant's Project Engineer/Project Manager and Chief Inspector's diaries.
- (15) Measure and compute all materials incorporated in the work and items of work completed and maintain an item account record.
- (16) Provide measurement and computation of pay items.
- (17) Prepare and submit, or assist in preparing, such periodic, intermediate and final reports and records as may be required by KDOT and as are applicable to the Project, which may include:
  - a. Progress Reports
  - b. Weekly statement of working days
  - c. Notice of change in construction status
  - d. Report of field inspection of material
  - e. Test report record
  - f. Contractor pay estimates
  - g. Pile driving data
  - h. Piling record
  - i. Final certification of materials
  - j. Explanation of quantity variation
  - k. Other reports as required by the Project
- (18) Review, or assist in reviewing, all Contractor submittals of records and reports required by KDOT, as applicable to the Project, which may include:
  - a. Requests for partial and final payment
  - b. Other reports and records as required by the individual Project
- (19) Prepare and submit if desired by the Consultant, partial payment invoices for services rendered by the Consultant, but not to exceed one submittal per month.
- (20) Collect, properly label or identify, and deliver to KDOT all original diaries, logs, notebooks, accounts, records, reports and other documents prepared by the Consultant in the performance of this Agreement, upon completion or termination of this Agreement.
- (21) Return, upon completion or termination of this Agreement, all Contract Documents, Manuals, written instructions, unused forms and record keeping books, and other documents and materials furnished by KDOT. The Consultant shall be responsible for replacing lost documents or materials at the price determined by KDOT.
- (22) Prepare and submit a certification of Project completion.
- (23) Prepare and submit a final payment voucher for services rendered by the Consultant.

(24) Prepare and deliver (when Project is completed) one copy of major changes to the Plans (by letter) to KDOT. The letter should contain such items as the following:

- a. Earthwork and Culverts
  1. A revised list of benchmarks
  2. Location of government benchmarks
  3. Major changes in alignment
  4. Major changes in grade line
  5. Established references on cornerstones
  6. Major changes in location of drainage structures
  7. Major changes in flow-line of drainage structures
  8. Drainage structures added or deleted
  9. Any change of access control
  
- b. Bridges
  1. Changes in stationing
  2. Changes in type, size or elevation of footings
  3. Changes in grade line

**B. THE SECRETARY AGREES TO THE FOLLOWING:**

- (1) Make available to the Consultant sufficient copies of the Contract Documents, shop drawings, plan revisions, written instructions and other information and data considered by KDOT to be necessary for the Consultant to perform the Construction Engineering Inspection Services under this Agreement, for the Project.
  
- (2) Provide for the use of the Consultant a sufficient supply of the blank diaries, logs, record keeping books, and reporting forms considered by KDOT to be necessary for the Consultant to perform the Construction Engineering Inspection Services under this Agreement.
  
- (3) Provide space in the field office and field laboratory furnished by the Contractor under the terms of the Construction Contract, for the occupancy and use of the Consultant until completion of the construction work.
  
- (4) Perform or provide for laboratory testing of materials requiring off-site testing facilities and obtain test reports or certificates of compliance hereof.
  
- (5) Perform weld inspection when there is welding for bridge beam connections and splices, and for sign supports. This includes all cross frames, diaphragm connections, and stud welding.
  
- (6) Designate a Field Engineer Coordinator in the Construction Office with the duties and responsibilities set forth in Article I, Section C of this Agreement.
  
- (7) The Secretary reserves the right to assign and charge to the Project such KDOT personnel as may be needed.

**ARTICLE II PROSECUTION AND PROGRESS**

- (1) It is anticipated the Construction Engineering Inspection Services to be performed under the Construction Contract will start in 2025 and be completed by 2026.
- (2) The Consultant shall complete all of the Construction Engineering Inspection Services to be rendered under this Agreement no later than two months after completion of Project construction. Failure to comply may result in disqualification of the Consultant's Project Engineer/Project Manager or Chief Inspector until proper documentation is submitted and accepted.

### **ARTICLE III BASIS OF PAYMENT**

- (1) Compensation of Construction Engineering Inspection Services provided by the Consultant under the terms of this Agreement shall be made on the basis of the reimbursable Consultant's actual cost. The actual cost shall be incurred in conformity with the cost principles established in Volume 1, Chapter 7, Section 2 of the Federal-aid Highway Policy Guide and 48 C.F.R. pt. 31 *et seq.* The upper limit of compensation for the Construction Engineering Inspection Services detailed in this Agreement shall be **\$39,253.42**.
- (2) Compensations for Construction Engineering Inspection Services during the progress of work normally will be made to the Consultant within 30 days after receipt by the Secretary of proper billing and when supported by appropriate documentation. The Consultant may not request partial payments at intervals of more than one per calendar month. Progress billings shall be acceptable to the Secretary before payments can be made to the Consultant. Unless extra Construction Engineering Inspection Services has been authorized by the Secretary, the total of the final payment and previous payments can not exceed the upper limit of compensation approved for the Construction Engineering Inspection Services. If extra Construction Engineering Inspection Services has been authorized it will be reimbursed as per the terms of the supplemental agreements(s).
- (3) The Secretary will pay 100 percent of all partial billings up to 95 percent of the upper limit of compensation. Any further amount due will be held until the KDOT field office obtains all deliverables (field books, CMS disks, as-built plans, etc.) from the Consultant. When all deliverables are received by KDOT the remainder due may be paid if requested by the Consultant minus a \$500.00 retainage or the amount earned in excess of 95 percent of the upper limit, whichever is less. If partial payments never reach 95 percent of the upper limit, the Consultant may request payment of 100 percent of the amount earned minus a \$500.00 retainage. The retainage amount will be released to the Consultant when this Agreement has been audited by KDOT.
- (4) The Secretary will reimburse the Consultant for the approved voucher amount up to the upper limit of compensation (or upper limit plus any amount approved by a revised supplemental) for Construction Engineering Inspection Services detailed in this Agreement. The payments will be made provided the LPA has submitted to KDOT the estimated LPA's share of the Project cost and the LPA's estimated share of the Construction Engineering cost.
- (5) If this Agreement's upper limit of compensation exceeds the amount approved by the FHWA, KDOT will reimburse the Consultant for the approved voucher fee (not to exceed this

Agreement's upper limit of compensation unless authorization has been granted and included in a revised supplemental agreement for the Construction Engineering Inspection Services). The LPA will reimburse KDOT for fees voucher by the Consultant and approved by KDOT up to the upper limit of compensation in this Agreement that may exceed the FHWA's approved amount unless provisions are provided for payment under state law.

## **ARTICLE IV MISCELLANEOUS PROVISIONS**

### **A. AUTHORIZED REPRESENTATIVES**

- (1) The Field Engineer for KDOT will be Duane Flug, whose work address is 3200 East 45<sup>th</sup> Street N, Wichita, KS 67220 and work telephone is (316) 377-6727.
- (2) The Project Engineer/Project Manager for the Consultant will be Randy Down, Certification Number 5 (expiration date is 10/18/2028), whose work address is 1144 South Seneca, Wichita, KS 67213 and work telephone is (316) 660-1766
- (3) The Chief Inspector for the Consultant will be Jason Templin, Certification Number 5100        (expiration date is 6/12/2029), whose work address is 1144 South Seneca, Wichita, KS 67213 and work telephone is (316) 660-1766.
- (4) The contact person for the LPA will be Rodney Eggleston whose work address is 545 W. Clay, P. O. Box 188, Valley Center, KS 67147 and work telephone is (316) 755-7320.

### **B. ACCESS TO RECORDS**

- (1) All documents and evidence pertaining to costs incurred under this Agreement will be available for inspection during normal business hours in the Consultant's office, located at 1144 South Seneca, for a period of three (3) years following final Agreement payment.

**For Consultant****Certification by Prospective Participants as to current history regarding debarment, eligibility, indictments, convictions, or civil judgments**

---

*President, Chairman, or Authorized Official*

being duly sworn (or under penalty of perjury under the laws of the United States), certifies that, except as noted below, \_\_\_\_\_

---

*Agency or Company*

or any person associated therewith in the capacity of \_\_\_\_\_

---

*Owner, partner, director, officer, principal investigator, project director, manager, auditor,  
or any other position involving the administration of federal funds*

is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;

has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three years;

does not have a proposed debarment pending; and

has not been indicted, convicted, or had a civil judgment rendered against (it) by a court of competent jurisdiction in any manner involving fraud or official misconduct within the past three years;

Exceptions \_\_\_\_\_

---

Exceptions will not necessarily result in denial of award, but will be considered in determining bidder or respondent responsibility. For any exceptions noted, indicate below to whom it applies, initiating agency, and dates of action.

---

---

Providing false information may result in criminal prosecution or administrative sanctions.

---

Signature

Sworn to before me, a Notary Public in and for  
the County of \_\_\_\_\_, State of \_\_\_\_\_  
this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

---

Notary Public

My Commission expires \_\_\_\_\_

**For LPA****Certification by Prospective Participants as to current history regarding debarment, eligibility, indictments, convictions, or civil judgments**

---

*President, Chairman, or Authorized Official*

being duly sworn (or under penalty of perjury under the laws of the United States), certifies that, except as noted below, \_\_\_\_\_

---

*Agency or Company*

or any person associated therewith in the capacity of \_\_\_\_\_

---

*Owner, partner, director, officer, principal investigator, project director, manager, auditor,  
or any other position involving the administration of federal funds*

is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;

has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three years;

does not have a proposed debarment pending; and

has not been indicted, convicted, or had a civil judgment rendered against (it) by a court of competent jurisdiction in any manner involving fraud or official misconduct within the past three years;

Exceptions \_\_\_\_\_

---

Exceptions will not necessarily result in denial of award, but will be considered in determining bidder or respondent responsibility. For any exceptions noted, indicate below to whom it applies, initiating agency, and dates of action.

---

---

Providing false information may result in criminal prosecution or administrative sanctions.

---

*Signature*

Sworn to before me, a Notary Public in and for  
the County of \_\_\_\_\_, State of \_\_\_\_\_  
this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

---

*Notary Public*

My Commission expires \_\_\_\_\_

**CERTIFICATION OF CONTRACTOR**

I hereby certify that I am \_\_\_\_\_ and duly authorized representative of \_\_\_\_\_ (CONTRACTOR) and that neither I nor the above agency I here represent has:

- (a) employed or retained for the payment of a commission, percentage, brokerage, contingent fee, or other consideration, any person (other than a bona fide employee working solely for me or the CONTRACTOR) to solicit or secure this Agreement,
- (b) agreed, as an express or implied condition for obtaining this Agreement, to employ or retain the services of any firm or person in connection with carrying out the agreement, or
- (c) paid, or agreed to pay, to any firm, organization of persons (other than a bona fide employee working solely for me or the CONTRACTOR) any fee, contribution, donation, or consideration of any kind, for, or in connection with, procuring or carrying out the Agreement;

except as here expressly stated (if any):

I acknowledge that this certificate is to be furnished to the Secretary of Transportation of the State of Kansas in connection with this Agreement and is subject to applicable State and Federal laws, both criminal and civil.

---

(Date)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

State of Kansas  
 Department of Administration DA-146a  
 (Rev. 05-25)

## **CONTRACTUAL PROVISIONS ATTACHMENT**

**Important:** This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the non-State Agency Contracting Party's standard contract form, that form must be altered to contain the following provision:

The provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 05-25), which is attached hereto, are hereby incorporated in this Contract and made a part thereof.

The Parties agree that the following provisions are hereby incorporated into the Contract to which it is attached and made a part thereof, said contract being the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

1. **Terms Herein Controlling Provisions:** It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the Contract in which this attachment is incorporated. Any terms that conflict or could be interpreted to conflict with this attachment are nullified.
2. **Kansas Law and Venue:** This Contract shall be subject to, governed by, and construed according to the laws of the State of Kansas, and jurisdiction and venue of any suit in connection with this Contract shall reside only in courts located in the State of Kansas.
3. **Termination Due to Lack of Funding Appropriation or Funding Source:** If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated or no longer exist to continue the function performed in this Contract and for the payment of the charges hereunder due to the loss of the funding source, the Contracting State Agency may terminate this Contract immediately or at the end of its current fiscal year. The Contracting State Agency agrees to give written notice of termination to the non-State Agency Contracting Party at least thirty (30) days prior to the end of its current fiscal year and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this Contract, except that such notice shall not be required prior to ninety (90) days before the end of such fiscal year. The non-State Agency Contracting Party shall have the right, at the end of such fiscal year, to take possession of any equipment provided to the Contracting State Agency under the contract. The Contracting State Agency will pay to the non-State Agency Contracting Party all regular contractual payments incurred prior to the period of notification or through the end of the fiscal year as determined by period of notification given by the Contracting State Agency, plus contractual charges incidental to the return of any such equipment. Upon termination of the Contract by the Contracting State Agency, title to any such equipment shall revert to the non-State Agency Contracting Party at the end of the Contracting State Agency's current fiscal year. The termination of the Contract pursuant to this paragraph shall not cause any penalty to be charged to the Parties.
4. **Disclaimer of Liability:** No provision of this contract will be given effect that attempts to require the Contracting State Agency to defend, hold harmless, or indemnify any non-State Agency Contracting Party or third party for any acts or omissions. The liability of the Contracting State Agency is defined under the Kansas Tort Claims Act (K.S.A. 75-6101, et seq.).

5. **Anti-Discrimination Clause:** The non-State Agency Contracting Party agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001, *et seq.*) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111, *et seq.*) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101, *et seq.*) (ADA), and Kansas Executive Order No. 19-02, and to not discriminate against any person because of race, color, gender, sexual orientation, gender identity or expression, religion, national origin, ancestry, age, military or veteran status, disability status, marital or family status, genetic information, or political affiliation that is unrelated to the person's ability to reasonably perform the duties of a particular job or position; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the non-State Agency Contracting Party is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the Contract may be cancelled, terminated or suspended, in whole or in part, by the Contracting State Agency or the Kansas Department of Administration; (f) the non-State Agency Contracting Party agrees to comply with all applicable state and federal anti-discrimination laws and regulations; (g) the non-State Agency Contracting Party agrees all hiring must be on the basis of individual merit and qualifications, and discrimination or harassment of persons for the reasons stated above is prohibited; and (h) if it is determined that the non-State Agency Contracting Party has violated the provisions of any portion of this paragraph, such violation shall constitute a breach of contract and the Contract may be canceled, terminated, or suspended, in whole or in part, by the Contracting State Agency or the Kansas Department of Administration.
6. **Acceptance of Contract:** This Contract shall not be considered accepted, approved, or otherwise effective until the statutorily required approvals and certifications have been given.
7. **Arbitration, Damages, Warranties:** Notwithstanding any language to the contrary, no interpretation of this Contract shall find that the Contracting State Agency has agreed to binding arbitration, or the payment of damages or penalties. Further, the Contracting State Agency does not agree to pay attorney fees, costs, or late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect that attempts to exclude, modify, disclaim or otherwise attempt to limit any damages available to the Contracting State Agency at law, including but not limited to the implied warranties of merchantability and fitness for a particular purpose.
8. **Representative's Authority to Contract:** By signing this contract, the representative of the non-State Agency Contracting Party thereby represents that such person is duly authorized by the non-State Agency Contracting Party to execute this Contract on behalf of the non-State Agency Contracting Party and that the non-State Agency Contracting Party agrees to be bound by the provisions thereof.
9. **Responsibility for Taxes:** The Contracting State Agency shall not be responsible for, nor indemnify a contractor for, any federal, state, or local taxes which may be imposed or levied upon the subject matter of this Contract.
10. **Insurance:** The Contracting State Agency shall not be required to purchase any insurance against loss or damage to property or any other subject matter relating to this Contract, nor shall this Contract require them to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101, *et seq.*), the non-State Agency Contracting Party shall bear the risk of any loss or damage to any property in which the non-State Agency Contracting Party holds title.

11. **Information**: No provision of this Contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101, *et seq.*
12. **The Eleventh Amendment**: The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the Contracting State Agency to reiterate that nothing related to this Contract shall be deemed a waiver of the Eleventh Amendment.
13. **Campaign Contributions / Lobbying**: Funds provided through a grant award or contract shall not be given or received in exchange for the making of a campaign contribution. No part of the funds provided through this Contract shall be used to influence or attempt to influence an officer or employee of any State of Kansas agency or a member of the Legislature regarding any pending legislation or the awarding, extension, continuation, renewal, amendment or modification of any government contract, grant, loan, or cooperative agreement.
14. **Restricted Funding Source**: The non-State Agency Contracting Party acknowledges and understands the Contracting State Agency's share of the Contract's total, actual, and eligible costs may be funded through the receipt of or reimbursement through federal funds. The Contracting State Agency does not assume any liability in connection with the Contract's total, actual, and eligible costs which may be paid through the receipt of or reimbursement through federal funds. The non-State Agency Contracting Party shall reimburse the Contracting State Agency for any funds approved for this Contract and expended by the Contracting State Agency for which the Contracting State Agency is not reimbursed by the Federal Government or for which such funds are determined by the Federal Government to no longer be available to be used by the Contracting State Agency for said Contract.

## KANSAS DEPARTMENT OF TRANSPORTATION

### CIVIL RIGHTS ACT ATTACHMENT

#### PREAMBLE

The Secretary of Transportation for the State of Kansas, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. § 2000d to 2000d-4) and other nondiscrimination requirements and the Regulations, hereby notifies all contracting parties that it will affirmatively ensure that this contract will be implemented without discrimination on the grounds of race, color, national origin, sex, age, disability, income-level or Limited English Proficiency (LEP).

#### CLARIFICATION

The term "Contractor" is understood to include the Contractor, the Contractor's assignees and successors in interest, consultants, and all other parties to contracts or agreements with the Secretary of Transportation, Kansas Department of Transportation. This Attachment shall govern should this Attachment conflict with provisions of the Document to which it is attached.

#### ASSURANCE APPENDIX A

During the performance of this contract, the Contractor, for itself, its assignees and successors in interest, agrees as follows:

1. **Compliance with Regulations:** The Contractor will comply with the Acts and the Regulations relative to nondiscrimination in its Federally-assisted programs of the U.S. Department of Transportation, the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA) or the Federal Aviation Administration (FAA) as they may be amended from time to time which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination:** The Contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontractors, Including Procurements of Material and Equipment:** In all solicitations, either by competitive bidding or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor will be notified by the Contractor of the Contractor's obligations under this contract and the Acts and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the FHWA, FTA, or FAA to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to the Recipient or, the FHWA, FTA, or FAA as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the FHWA, FTA, or FAA may determine to be appropriate, including, but not limited to:
  - a. withholding payments to the Contractor under the contract until the Contractor complies; and/or
  - b. cancelling, terminating or suspending a contract, in whole or in part.

6. **Incorporation of Provisions:** The Contractor will include the provisions of the paragraphs one (1) through six (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Contractor will take action with respect to any subcontract or procurement as the Recipient or the FHWA, FTA, or FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

## ASSURANCE APPENDIX E

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest agrees to comply with the following nondiscrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21;
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- The Federal Aid Highway Act of 1973 (23 U.S.C. § 324 et. seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794 et. seq.) as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et. seq.), prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 U.S.C. § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987 (PL No. 100-259), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and Contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, (prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities), (42 U.S.C. §§12131-12189as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38);
- The Federal Aviation Administration’s nondiscrimination statute (49 U.S.C. § 47123), (prohibits discrimination on the basis of race, color, national origin, and sex);
- Title IX of the Education Amendments of 1972, as amended (prohibits you from discriminating because of sex in education programs or activities), (20 U.S.C. § 1681).

Sheet 1 of 1

Updated: 09 Oct 25 09:16 AM

## Listing of Inspection Staff for Sedgwick County Public

The following list of personnel are available to perform the work on Project 87N-0815-01 when required.

### **Certification and Expiration Dates**



Summary Total Direct Payroll Costs

	Hours	Rate	Extension
Construction Manager	26 @ \$ 81.99 =	\$ 2,131.74	
Chief Inspector	46 @ \$ 52.28 =	\$ 2,404.88	
Inspector	661 @ \$ 45.55 =	\$ 30,108.55	
Inspector #2	75 @ \$ 35.83 =	\$ 2,687.25	
Surveyor	10 @ \$ 44.00 =	\$ 440.00	
Techn(s)	10 @ \$ 36.00 =	\$ 360.00	
<b>Total Direct Payroll Costs</b>		<b>\$ 38,132.42</b>	
<b>B. Salary Related Overhead</b>	<b>%</b>		<b>\$ -</b>
<b>C. Total Payroll plus Overhead</b>			<b>\$ 38,132.42</b>
<b>D. Net Fee</b>			<b>\$ -</b>
<b>E. Direct Expenses (Travel, Postage, Misc.)</b>			
Per Diem & Subsistence	Days _____ @ _____ =	\$	-
Mileage	miles _____	\$0.100/mile	
Pickup	600 @ \$ 0.59	\$ 354.00	
Pickup	1300 @ \$ 0.59	\$ 767.00	
Postage	_____ @ _____	\$	-
Testing Laboratory or Consulting Firm to Assist			
(Name of Lab or Firm)	_____ @ _____	\$	-
(Details Needed)			
Equipment Rental (Details \$500 +)	_____ @ _____	\$	-
<b>Total Other Direct Expenses</b>		<b>\$ 1,121.00</b>	
<b>TOTAL COST PLUS NET FEE ESTIMATE</b>		<b>\$ 39,253.42</b>	

Consultant Representative Randy Downs Date 9/7/2025  
 LPA Authorized Repesentative Rodney L. Eggert Date 10/15/25  
 Approving KDOT Representative \_\_\_\_\_ Date \_\_\_\_\_

Dwight D. Eisenhower State Office Building  
700 S.W. Harrison Street  
Topeka, KS 66603-3745

Calvin E. Reed, P.E., Secretary  
Dawn M. Hueske, P.E., Bureau Chief



Phone: 785-296-3861  
Fax: 785-296-6946  
kdot#publicinfo@ks.gov  
<http://www.ksdot.gov>

Laura Kelly, Governor

November 25, 2025

Project No. 87 N-0815-01  
City of Valley Center

Lynn Packer, P.E.  
Director of Public Works  
1144 South Seneca  
Wichita, KS 67213

Dear Mr. Packer:

Attached is the Cost Plus Net Fee Agreement for construction engineering inspection services on the above noted project that were prepared from your submitted proposal. The Agreement is an eighteen - (18) page document with the seven (7) special attachments. Please review the entire Agreement and specifically note how the authority to proceed is issued (Article II, A., (1)) and also note the basis of payment (Article III, A., (1) through (4) and Special Attachment No. 1 - Article III, A. through D.).

The Consultant should note Section V, Miscellaneous Provisions, Paragraph M, Conflict of Interest, which states the Consultant is prohibited from doing any of the work that is the construction contractor's responsibility.

The Agreement and Special Attachments should be signed and attested as follows:

1. Agreement - Page 16 - signed and attested by the **City of Valley Center**.
2. Agreement - Page 17 - signed and attested by **Sedgwick County**.
3. Attachment – Certification as to Current History Regarding Debarment, Eligibility, Indictments, Convictions or Civil Judgements – **City of Valley Center** completes, signs and dates the form designated for the Consultant in the Attachments..
4. Attachment – Certification as to Current History Regarding Debarment, Eligibility, Indictments, Convictions or Civil Judgements – **Sedgwick County** completes, signs and dates the form designated for the Consultant in the Attachments.
5. Attachment – Certification Against Contingent Fees – **Sedgwick County** completes, signs and dates.

Lynn Packer, P.E.  
Project No. 87 N-0815-01  
Page 2  
November 25, 2025

The Consultant, after executing the Agreement should immediately forward the signed Agreement to the City. Valley Center should execute the Agreement and email the digital copy to **Jen Brendel at [Jennifer.M.Brendel@ks.gov](mailto:Jennifer.M.Brendel@ks.gov) in the Bureau of Local Projects and the Kansas Department of Transportation Legal Department at [KDOT#OCC.contracts@ks.gov](mailto:KDOT#OCC.contracts@ks.gov)** as soon as possible. **At each stage, the agreement should be kept intact as a complete document. Signature pages must be kept with the agreement and not forwarded to KDOT separately.** Processing of the Agreement will continue as noted in federal regulations 23 C.F.R.172.

When the Agreement has been executed and dated by KDOT, the Consultant and the Valley Center will receive by email a scanned executed copy for your records. The Notice to Proceed Letter will come from the KDOT Field Engineer assigned to the Project.

Sincerely,

Dawn M. Hueske, Chief  
Bureau of Local Projects

DMH:jmb  
Enclosures

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**C. APPROVAL OF FEDERAL CONSTRUCTION ENGINEERING**  
**INSPECTION SERVICES:**

Should Council choose to proceed,

**RECOMMENDED ACTION:**

Staff recommend motion to accept agreement no 1045-25 for Construction Inspection Service with Sedgwick County and the Kansas Dept of Transportation and authorize Mayor to sign.

**NEW BUSINESS****D. ORDINANCE 1441-26; AMEND ORDINANCE 1428-25- DE-ANNEXATION:**

Community Development Director Fiedler and City Attorney Arbuckle will present Ordinance 1441-26. This Ordinance will amend Ordinance 1428-25 which annexed a tract of land. The legal description was incorrect on 1428-25. 1441-26 corrects the legal descriptions. As this information needs to be corrected with Sedgwick County, staff requests waive 1<sup>st</sup> reading.

- Ordinance 1441-26
- Map of original annexation (ordinance 1428-25)
- Map of corrected annexation
- Map of area being de-annexed

**ORDINANCE 1441-26**

**AN ORDINANCE OF THE CITY OF VALLEY CENTER, KANSAS, AMENDING  
VALLEY CENTER KANSAS ORDINANCE NO. 1428-25, BY AMENDING THE LEGAL  
DESCRIPTION OF CERTAIN LAND ANNEXED TO THE CITY OF VALLEY CENTER,  
SEDGWICK COUNTY, KANSAS BY VIRTUE OF THE LANDOWNER'S PETITION TO  
BE ANNEXED TO THE CITY OF VALLEY CENTER, KANSAS.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF VALLEY CENTER:**

**SECTION ONE:**

Section One of Valley Center, Kansas Ordinance No. 1428-25 is hereby amended to read as follows;

**SECTION ONE:**

The owner of the below described land, having requested and petitioned that said land be annexed to the City of Valley Center Kansas, and as that land adjoins a portion of the westerly Valley Center, Kansas, boundary, it is hereby ordained and ordered that the land which is legally described as:

The TH PT NW1/4 LY E AT&SF ROW EXC RDS & EXC COMM NE COR NW 1/4 TH S 1764.29 FT FOR POB TH S 879.8 FT TO SE COR NW 1/4 W 788.64 FT NWLY TO PT 1204.95 FT W OF POB E 1204.95 FT TO BEG SEC 25-25-1W, Sedgwick County, Kansas, and also except,

BEGINNING AT THE NORTHEAST CORNER OF THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 25, TOWNSHIP 25 SOUTH, RANGE 1 WEST OF THE 6<sup>TH</sup> PRINCIPAL MERIDIAN; THENCE WITH A BEARING SOUTH 00°44'14" EAST (BASIS OF BEARINGS IS NAD 83 KANSAS SOUTH ZONE) ALONG THE EAST LINE OF THE WEST HALF OF SAID NORTHWEST QUARTER A DISTANCE OF 661.08 FEET; THENCE SOUTH 89°18'19" WEST PARALLEL WITH THE NORTH LINE OF SAID NORTHWEST QUARTER A DISTANCE OF 1,189.24 FEET; THENCE SOUTH 00°46'49" EAST A DISTANCE OF 839.92 FEET; THENCE SOUTH 64°12'33" WEST A DISTANCE OF 126.29 FEET TO THE NORTHEASTERLY RIGHT-OF-WAY LINE OF NORTH INTERURBAN DRIVE; THENCE NORTH 25°47'27" WEST ALONG SAID RIGHT-OF-WAY LINE A DISTANCE OF 1,415.50 FEET; THENCE CONTINUING ALONG SAID RIGHT-OF-WAY LINE WITH A BEARING OF NORTH 21°52'08" WEST A DISTANCE OF 292.40 FEET TO THE NORTH LINE OF SAID NORTHWEST QUARTER; THENCE NORTH 89°18'09" EAST ALONG THE NORTH LINE OF SAID NORTHWEST QUARTER A DISTANCE OF 2,007.85 FEET TO THE POINT OF BEGINNING CONTAINING 34.947 ACRES

is hereby annexed to the City of Valley Center, Kansas, pursuant to the authority of K.S.A. 12-520.

**SECTION TWO:**

This ordinance shall take effect on its publication in the official city newspaper.

**PASSED AND APPROVED** by the Governing Body of the City of Valley Center, Kansas, on this 3rd day of February 2026.

1<sup>st</sup> Reading February 3, 2026-waived

Final Reading February 3, 2026

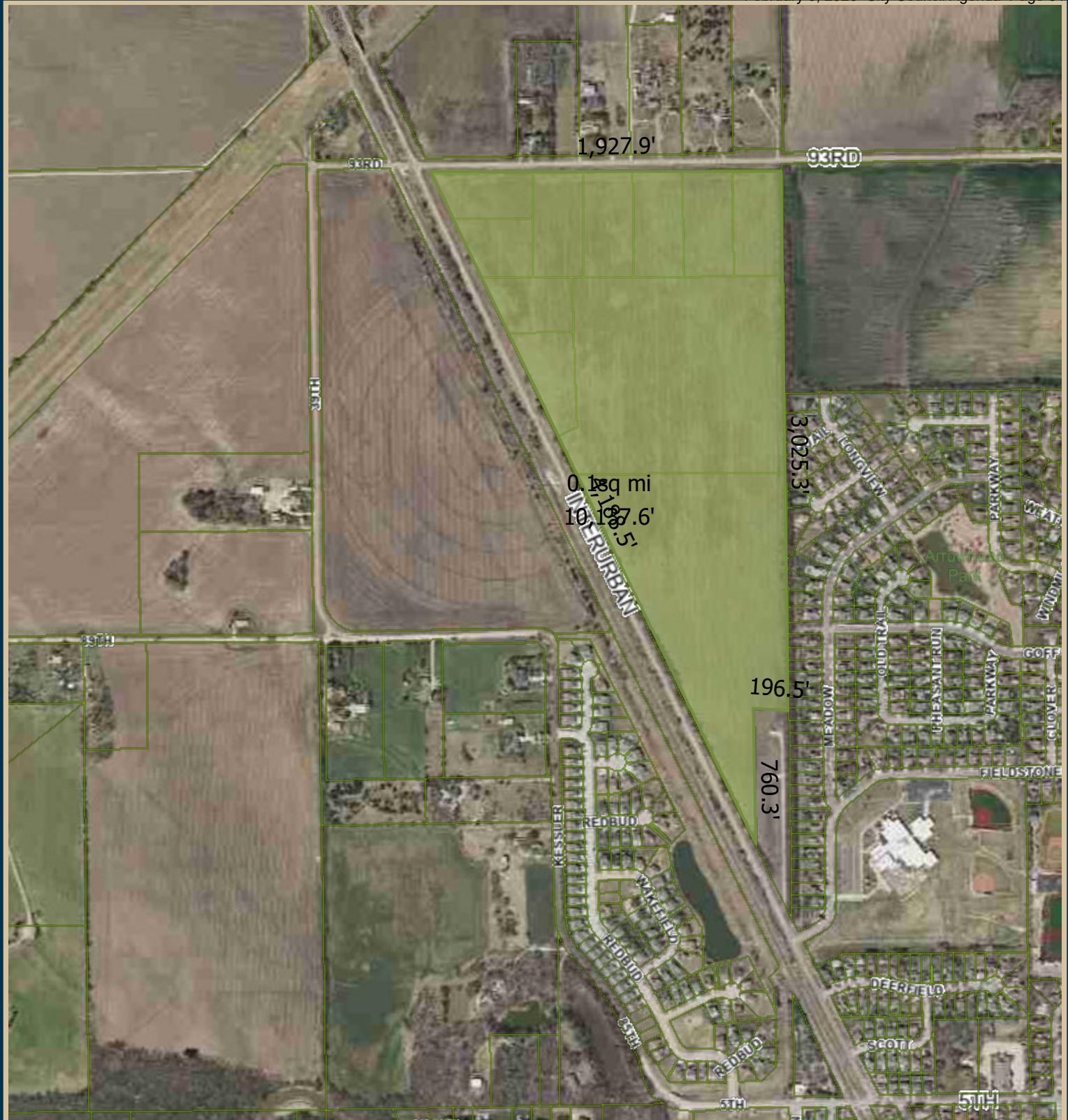
Seal

---

James E. Truman, Mayor

---

Kristi Carrithers, City Clerk



## Geographic Information Services

Date: 1/28/2026

It is understood that the Sedgwick County GIS, Division of Information and Operations, has no indication or reason to believe that there are inaccuracies in information incorporated in the base map.

The GIS personnel make no warranty or representation, either expressed or implied, with respect to the information or the data displayed.

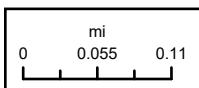
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### ***Currently Annexed***

## Sedgwick County, Kansas



1.9.028





Geographic Information Services  
Sedgwick County...  
working for you

Date: 1/28/2026

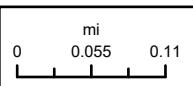
It is understood that the Sedgwick County GIS, Division of Information and Operations, has no indication or reason to believe that there are inaccuracies in information incorporated in the base map.

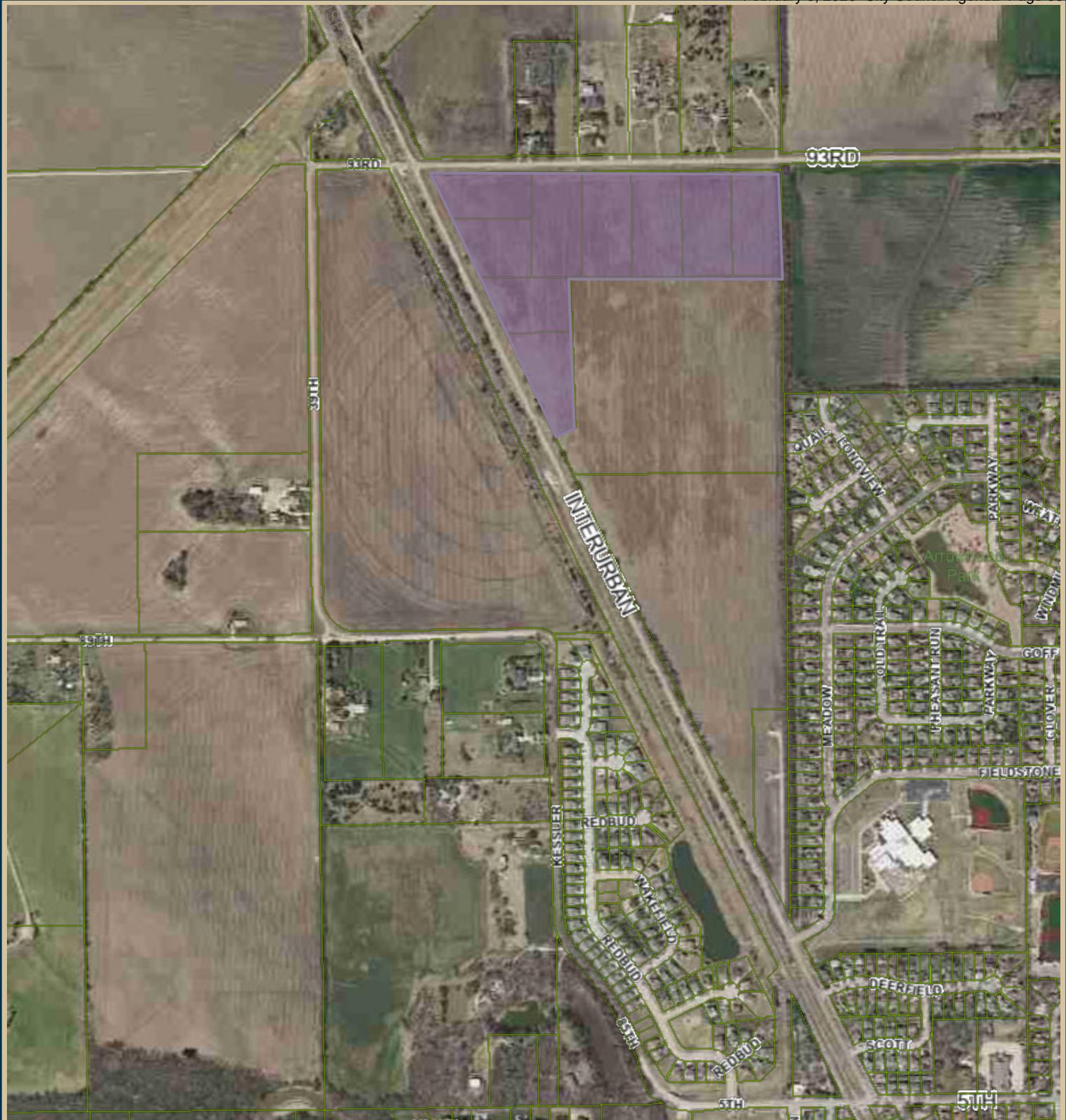
The GIS personnel make no warranty or representation, either expressed or implied, with respect to the information or the data displayed.

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## Intended Annexation

Sedgwick County, Kansas





Geographic Information Services  
Sedgwick County...  
working for you

Date: 1/28/2026

It is understood that the Sedgwick County GIS, Division of Information and Operations, has no indication or reason to believe that there are inaccuracies in information incorporated in the base map.

The GIS personnel make no warranty or representation, either expressed or implied, with respect to the information or the data displayed.

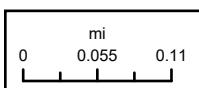
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## Needs De-Annexed

Sedgwick County, Kansas



1:9,028



**NEW BUSINESS**  
**RECOMMENDED ACTION**

**D. ORDINANCE 1441-26; AMEND ORDINANCE 1428-25 – DE-ANNEXATION:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommend motion to waive 1<sup>st</sup> reading of Ordinance 1441-26 and move to approve Ordinance 1441-26 to amend Ordinance 1428-25 de-annexing a tract of land.**

## **NEW BUSINESS**

### **E. AUTHORIZATION OF BANK SIGNERS:**

Cyndra Kastens started as City Administrator on 1-26-26. Clint Miller requests official action to authorize signers of the checks effective 2-24-26. He requests new designated signers for checking accounts at Halstead Bank, Fidelity Bank, Peoples Bank and Emprise Bank.

The following people are requested:

C. Clint Miller – Finance Director  
Cyndra Kastens – City Administrator  
James (Jet) Truman – Mayor  
Ben Anderson – Council President

These changes will take place effectively from 2-24-26, which gives the banks three weeks to put the new signee documents together, and for the City to gather the required signatures for those documents.

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**E. AUTHORIZATION OF BANK SIGNERS:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommend motion to authorize the following persons as signers for accounts at Halstead Bank, Fidelity Bank, Peoples Bank and Emprise Bank: Cyndra Kastens, C. Clint Miller, James (Jet) Truman and Ben Anderson. Also remove Kristi Carrithers as an authorized signer.**

**NEW BUSINESS**

**F. DISCUSSION REGARDING BUSH PILE:**

Public Works Director Eggleston will lead discussion regarding options for the brush pile used by Valley Center residents. No staff recommendation at this time.

- Staff Memo
- Map of Brush Pile Location



**February 3, 2026**

**To: Mayor Truman & Members of Council**  
**From: Rodney Eggleston – Public Works Director**  
**Subject: Discussion of re-opening of the brush pile**

## **BACKGROUND**

---

I was asked to bring to Council the topic of re-opening the brush pile and options for on going operation and disposal of said debris.

## **SUMMARY**

---

Staff is wishing to bring the topic of re-opening the brush pile for discussion and possible direction for the ongoing operation.

Sincerely,

Rodney Eggleston  
Public Works Director



**NEW BUSINESS**

**G. DISCUSSION REGARDING SPECIAL USE PERMIT FOR 201 S. CEDAR:**

Kyle Fiedler, Community Development Director will update Council on the Special Use Permit for the business located at 201 S. Cedar. As of the posting of the agenda, no staff recommendation is made.

- Staff Memo



February 3<sup>rd</sup>, 2026

To: Mayor Truman & Council Members  
From: Kyle Fiedler, Community Development Director

***Subject: Special Use Permit – 201 S. Cedar***

## **BACKGROUND**

---

In June of last year, staff were made aware of a new business that had moved into the building at 201 S Cedar. Both Valley Center Fire and Valley Center building inspector visited the property and found several code violations. Staff held a meeting with the building owner and business owner (tenant) on June 12<sup>th</sup>. They were provided with a list of violations. We did tell them we didn't want to shut them down or run them out of town, but we needed them to come into compliance which included getting a special use permit as their business is not a permitted use in the Industrial Zoning.

They did not submit their Special Use request in time for the July Planning and Zoning meeting, as requested, although they had time to. They did submit and were on the August agenda. Planning and Zoning recommended their application to be approved with conditions, and it moved on to Council. Council reviewed the Special Use request at both meetings in September and gave conditional approval of the special use.

Because this is a commercial facility, remodel or building plans have to be sent to Wichita-Sedgwick County Metropolitan Area Building and Construction Department (MABCD) for review. Based on conversations that staff had with the building owner, we were under the impression that as soon as their plans were reviewed and approved that they would have contractors lined up ready to pull permits and get to work, so they could be working inside their facility during the winter months. They are currently operating machines outside as we will not approve them working in the building until it is brought up to appropriate fire and building code standards. The City received MABCD reviewed plans on December 3, 2025. On December 17<sup>th</sup>, Lines Design shared that they advised the property owner to hire a general contractor who would handle the permitting and know what is needed. January 16<sup>th</sup>, 2026 Community Development Director Fiedler emailed the building owner to check on the status and requested that all permits be active by January 30<sup>th</sup>, 2026, the building owner confirmed that he would make everyone aware of the deadline. As of January 28<sup>th</sup>, 2026, only one permit has been acted on and that was for a new electrical panel, which had been applied for and been on hold since June 5, 2025.

Sincerely, Kyle Fiedler, Community Development Director

**CONSENT AGENDA**

- A. **APPROPRIATION ORDINANCE – FEBRUARY 3, 202**
- B. **PLANNING AND ZONING BOARD MINUTES-JANUARY 28, 2026**
- C. **DELINQUENT ACCOUNT REPORT-NOVEMBER 2025**

**RECOMMENDED ACTION:**

**Staff recommends motion to approve the Consent Agenda as presented.**

## **CONSENT AGENDA**

### **A. APPROPRIATION ORDINANCE:**

Below is the proposed Appropriation Ordinance for February 3, 2026, as prepared by City Staff.

#### **February 3, 2026, Appropriation**

**Peoples Bank                    \$            208,089.33**

VENDOR SET: 02 City of Valley Center  
 BANK: APBK PEOPLES CHECKING  
 DATE RANGE: 1/01/2025 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
			DATE	AMOUNT		NO	STATUS	AMOUNT
0035	BARRY ARBUCKLE							
	I-202601154446	BARRY ARBUCKLE	R	12/31/2025	2,600.00		064140	2,600.00
0061	VALLEY CENTER PUBLIC LIBRARY							
	I-202601124416	VALLEY CENTER PUBLIC LIBRARY	R	12/31/2025	16,235.53		064141	16,235.53
0061	VALLEY CENTER PUBLIC LIBRARY							
	I-202601124417	VALLEY CENTER PUBLIC LIBRARY	R	12/31/2025	3,715.14		064142	3,715.14
0150	AT&T MOBILITY							
	I-202601134424	AT&T MOBILITY	R	12/31/2025	918.28		064143	918.28
0299	PITNEY BOWES GLOBAL FINANCIAL							
	I-202601134426	PITNEY BOWES GLOBAL FINANCIAL	R	12/31/2025	174.00		064144	174.00
0437	USA BLUEBOOK							
	I-202601134428	USA BLUEBOOK	R	12/31/2025	148.66		064145	148.66
0457	CHRISTOPHER MICHAEL LEE DAVIS,							
	I-202601134425	CHRISTOPHER MICHAEL LEE DAVIS,	R	12/31/2025	185.00		064146	185.00
0498	BRYAN'S HEATING & AIR CONDITIONING							
	I-202601154440	BRYAN'S HEATING & AIR CONDITIONING	R	12/31/2025	207.50		064147	207.50
0522	CBK, INC.							
	I-202601134434	CBK, INC.	R	12/31/2025	64.50		064148	64.50
1110	KANSAS PAVING							
	I-202601154445	KANSAS PAVING	R	12/31/2025	1,274.65		064149	1,274.65
1505	WORTH HYDRO							
	I-202601154444	WORTH HYDRO	R	12/31/2025	2,573.33		064150	2,573.33
0076	KANSAS SECRETARY OF STATE							
	I-202601124414	KANSAS SECRETARY OF STATE	R	1/16/2026	50.00		064151	50.00
0079	KDHE-DIV OF H & E LABORATORIES							
	I-202601124422	KDHE-DIV OF H & E LABORATORIES	R	1/16/2026	480.00		064152	480.00
0113	VALLEY PRINT LOGISTICS							
	I-202601124419	VALLEY PRINT LOGISTICS	R	1/16/2026	83.59		064153	83.59
0147	TRAFFIC CONTROL SERVICES, INC.							
	I-202601154441	TRAFFIC CONTROL SERVICES, INC.	R	1/16/2026	17,019.45		064154	17,019.45

VENDOR SET: 02 City of Valley Center  
 BANK: APBK PEOPLES CHECKING  
 DATE RANGE: 1/01/2025 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	DATE	CHECK INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
						CHECK NO	CHECK STATUS	CHECK AMOUNT
0235	MID-STATES ORGANIZED CRIME INF							
	I-202601124420	MID-STATES ORGANIZED CRIME INF	R	1/16/2026	150.00	064155		150.00
0280	KANSAS JUDICIAL COUNCIL							
	I-202601154447	KANSAS JUDICIAL COUNCIL	R	1/16/2026	45.00	064156		45.00
0404	SECURITY 1ST TITLE							
	I-202601134433	SECURITY 1ST TITLE	R	1/16/2026	125,000.00	064157		125,000.00
0824	GALLS, LLC							
	I-202601154439	GALLS, LLC	R	1/16/2026	584.77	064158		584.77
0837	KANSASLAND TIRE							
	I-202601134436	KANSASLAND TIRE	R	1/16/2026	686.00	064159		686.00
0944	CONKLIN CARS NEWTON FORD LINCO							
	I-202601134435	CONKLIN CARS NEWTON FORD LINCO	R	1/16/2026	3,113.17	064160		3,113.17
1078	FLEXIBLE BENEFIT SERVICE CORPO							
	I-202601134427	FLEXIBLE BENEFIT SERVICE CORPO	R	1/16/2026	291.00	064161		291.00
1140	PEARSON MATERIALS, LLC							
	I-202601134429	PEARSON MATERIALS, LLC	R	1/16/2026	674.00	064162		674.00
1360	ABCD TECH							
	I-202601124418	ABCD TECH	R	1/16/2026	67.50	064163		67.50
1370	AT&T MOBILITY-CC							
	I-202601134432	AT&T MOBILITY-CC	R	1/16/2026	218.50	064164		218.50
1417	ACCESS SYSTEMS LEASING							
	I-202601154443	ACCESS SYSTEMS LEASING	R	1/16/2026	791.39	064165		791.39
1431	T & W TIRE, LLC.							
	I-202601154442	T & W TIRE, LLC.	R	1/16/2026	12.95	064166		12.95
1474	JAN-PRO REGIONAL FRANCHISE							
	I-202601134431	JAN-PRO REGIONAL FRANCHISE	R	1/16/2026	4,035.00	064167		4,035.00
0078	KRWA - KANSAS RURAL WATER ASSO							
	I-202601214463	KRWA - KANSAS RURAL WATER ASSO	R	1/23/2026	360.00	064170		360.00
0098	VALLEY CENTER POSTMASTER							
	I-202601214468	VALLEY CENTER POSTMASTER	R	1/23/2026	6,000.00	064171		6,000.00

VENDOR SET: 02 City of Valley Center  
 BANK: APBK PEOPLES CHECKING  
 DATE RANGE: 1/01/2025 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
			DATE	AMOUNT		NO	STATUS	AMOUNT
0150	AT&T MOBILITY							
	I-202601214467	AT&T MOBILITY	R	1/23/2026	271.29	064172		271.29
0404	SECURITY 1ST TITLE							
	I-202601214471	SECURITY 1ST TITLE	R	1/23/2026	818.65	064173		818.65
0498	BRYAN'S HEATING & AIR CONDITIO							
	I-202601204460	BRYAN'S HEATING & AIR CONDITIO	R	1/23/2026	8,104.92	064174		8,104.92
0572	ECONO SIGNS LLC							
	I-202601214472	ECONO SIGNS LLC	R	1/23/2026	1,376.01	064175		1,376.01
0824	GALLS, LLC							
	I-202601214469	GALLS, LLC	R	1/23/2026	2,113.30	064176		2,113.30
0837	KANSASLAND TIRE							
	I-202601204459	KANSASLAND TIRE	R	1/23/2026	674.00	064177		674.00
0845	SODSHOP							
	I-202601214464	SODSHOP	R	1/23/2026	947.38	064178		947.38
1110	KANSAS PAVING							
	I-202601214462	KANSAS PAVING	R	1/23/2026	585.65	064179		585.65
1126	EQUIPMENTSHARE.COM, INC.							
	I-202601214461	EQUIPMENTSHARE.COM, INC.	R	1/23/2026	266.00	064180		266.00
1199	NATIONWIDE							
	I-202601204458	NATIONWIDE	R	1/23/2026	65.00	064181		65.00
1389	SITEONE LANDSCAPE SUPPLY							
	I-202601214470	SITEONE LANDSCAPE SUPPLY	R	1/23/2026	354.85	064182		354.85
1407	RED CARPET TROPHY							
	I-202601214465	RED CARPET TROPHY	R	1/23/2026	81.75	064183		81.75
0032	AFLAC							
	I-AF 202601064387	SUPPLEMENTAL INSURANCE	R	1/23/2026	71.17	064185		
	I-AF 202601214473	SUPPLEMENTAL INSURANCE	R	1/23/2026	71.17	064185		
	I-AFC202601064387	SUPPLEMENTAL INSURANCE	R	1/23/2026	51.44	064185		
	I-AFC202601214473	SUPPLEMENTAL INSURANCE	R	1/23/2026	51.44	064185		
	I-afd202601064387	SUPPLEMENTAL INSURANCE	R	1/23/2026	31.39	064185		
	I-afd202601214473	SUPPLEMENTAL INSURANCE	R	1/23/2026	31.39	064185		
	I-AFO202601064387	SUPPLEMENTAL INSURANCE	R	1/23/2026	45.89	064185		
	I-AFO202601214473	SUPPLEMENTAL INSURANCE	R	1/23/2026	45.93	064185		399.82

VENDOR SET: 02 City of Valley Center  
 BANK: APBK PEOPLES CHECKING  
 DATE RANGE: 1/01/2025 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
			DATE	AMOUNT		NO	STATUS	AMOUNT
0445	DELTA DENTAL OF KANSAS, INC.							
I-DDS202601064387	DENTAL INSURANCE	R	1/23/2026	299.36		064186		
I-DDS202601214473	DENTAL INSURANCE	R	1/23/2026	299.36		064186		
I-DEC202601064387	DENTAL INSURANCE	R	1/23/2026	328.77		064186		
I-DEC202601214473	DENTAL INSURANCE	R	1/23/2026	328.77		064186		
I-DES202601064387	DENTAL INSURANCE	R	1/23/2026	111.12		064186		
I-DES202601214473	DENTAL INSURANCE	R	1/23/2026	111.12		064186		
I-DFM202601064387	DENTAL INSURANCE	R	1/23/2026	683.43		064186		
I-DFM202601214473	DENTAL INSURANCE	R	1/23/2026	558.07		064186		2,720.00
0566	SURENCY LIFE AND HEALTH							
I-VEC202601064387	VISION INSURANCE	R	1/23/2026	7.93		064187		
I-VEC202601214473	VISION INSURANCE	R	1/23/2026	7.93		064187		
I-VMC202601064387	VISION INSURANCE	R	1/23/2026	69.44		064187		
I-VMC202601214473	VISION INSURANCE	R	1/23/2026	69.44		064187		
I-VME202601064387	VISION INSURANCE	R	1/23/2026	53.13		064187		
I-VME202601214473	VISION INSURANCE	R	1/23/2026	53.13		064187		
I-VMF202601064387	VISION INSURANCE	R	1/23/2026	185.57		064187		
I-VMF202601214473	VISION INSURANCE	R	1/23/2026	185.57		064187		
I-VMS202601064387	VISION INSURANCE	R	1/23/2026	40.48		064187		
I-VMS202601214473	VISION INSURANCE	R	1/23/2026	40.21		064187		712.83

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	45	207,250.36	0.00	207,250.36
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
	VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 02 BANK: APBK TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	45	207,250.36	0.00	207,250.36

VENDOR SET: 03 City of Valley Center  
 BANK: APBK PEOPLES CHECKING  
 DATE RANGE: 1/01/2025 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
			DATE	AMOUNT		NO	STATUS	AMOUNT
0030	SAMUEL G BURKHOLDER							
I-202601154437	SAMUEL G BURKHOLDER	R	1/16/2026	399.00		064168		399.00
0104	BENJAMIN ENGLISH							
I-202601154438	BENJAMIN ENGLISH	R	1/16/2026	399.00		064169		399.00
0157	KYLE FIEDLER							
I-202601214466	KYLE FIEDLER	R	1/23/2026	40.97		064184		40.97

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	3	838.97	0.00	838.97
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
	VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 03 BANK: APBK TOTALS:	3	838.97	0.00	838.97
BANK: APBK TOTALS:	48	208,089.33	0.00	208,089.33
REPORT TOTALS:	48	208,089.33	0.00	208,089.33

## SELECTION CRITERIA

VENDOR SET: \* - All  
VENDOR: ALL  
BANK CODES: All  
FUNDS: All

---

## CHECK SELECTION

CHECK RANGE: 064140 THRU 064187  
DATE RANGE: 1/01/2025 THRU 99/99/9999  
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99  
INCLUDE ALL VOIDS: YES

---

## PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES  
PRINT G/L: NO  
UNPOSTED ONLY: NO  
EXCLUDE UNPOSTED: NO  
MANUAL ONLY: NO  
STUB COMMENTS: NO  
REPORT FOOTER: NO  
CHECK STATUS: NO  
PRINT STATUS: \* - All

---

**CONSENT AGENDA**

**B. PLANNING AND ZONING BOARD MINUTES-JANUARY 27, 2026:**

**PLANNING AND ZONING BOARD/BOARD OF ZONING APPEALS MEETING  
MINUTES  
CITY OF VALLEY CENTER, KANSAS**

Tuesday, January 27, 2026      7:00 P.M.

**CALL TO ORDER:** Gary Janzen, called the meeting to order at 7:00 P.M. with the following board members present: Paul Spranger, Amy Bradley, Steve Conway, Rick Shellenbarger, Scot Phillips

**Members Absent:** Dalton Wilson

**City Staff Present:** Kyle Fiedler, Cyndra Kastens, Sabrina Young

**Audience:** Tim McNeely

**AGENDA:** A motion was made by Janzen and seconded by Bradley to set the agenda. Motion passed unanimously.

**APPROVAL OF DRAFT MINUTES:** Janzen made a motion to approve December 18, 2025, meeting minutes. The motion was seconded by Conway. Motion passed unanimously.

**COMMUNICATIONS:** Fiedler announced that the new City Administrator Cyndra Kastens is in attendance.

**PUBLIC HEARING BEFORE THE PLANNING AND ZONING BOARD/BOARD OF ZONING APPEALS:**

1. Review of V-2026-01, application of Tim McNeely, pursuant to City Code 17.10.08, who is petitioning for a variance to have no side yard setback for an accessory structure where code requires 15 feet on property addressed as 950 N. Gayle St., Valley Center, KS 67147.

Fiedler reviewed his staff report, the property is unique as a corner lot and has a 30ft setback on Gayle and a 20ft setback on Goff. Because the lot has a platted setback of 20ft, it needs a variance to be able to build within that setback. If approved, they could build at the property line allowing enough space for a 14x14ft shed while being 5ft away from the house to meet fire code. We would also make sure that the placement is not too far forward to not impede the sight lines from Gayle for those trying to turn onto Goff. This was published in the Ark Valley News and notice was sent to the neighbors. There were no concerns and Staff recommends approval.

Janzen opened the hearing for comments from the public: 7:02 PM

Spranger asked if the shed will be directly on the property line or a few feet away and if a survey has been done to know where the property line is.

Tim McNeely responded that he has not had a survey.

Fiedler stated that staff did measurements using Sedgwick County GIS, that if he stays within them, he should be fine. But they could require a survey be done or find the property pins before placement.

Spranger asked if the shed will be movable or on a foundation.

Fiedler and McFeeley confirmed it will be portable with anchors.

McFeeley stated that he plans to put the shed a couple feet inside the fence line rather than right on the property line to give room to move around it and to ensure it doesn't go over the property line.

Janzen closed the hearing for comments from the public: 7:07 PM

Based on the City Staff recommendations, public comments, and discussion by the Board of Zoning Appeals, Janzen made a motion to approve V-2026-01. Motion was seconded by Shellenbarger. The vote was unanimous. Motion passed.

2. Review of V-2026-02, application of Eric Gilbert and Air Capitol Land Company, pursuant to City Code 17.10.08, who is petitioning for a variance to have a minimum lot width less than 35 feet on several proposed lots in the Sunflower Valley Addition. The parcels are 1A, 3A, 21A, 41A, 43A, and 45A, part of lot 1, Block B Sunflower Valley Addition. 492 E. Harper St., Valley Center, KS 67147.

Fiedler reviewed his staff report, the applicant is asking for an approximately 10% variance on each lot. The lots are more pie shaped and code requires them to be 35ft wide at the setback. These are all narrower than that but within the 10% variance. The lots meet all other size requirements. The northern lots already have duplexes on them and the southern lots the plan is to build duplexes as well. The plan with the lot splits is to be able to sell each side of the duplexes individually, essentially turning them into townhomes. Only one resident reached out and was not concerned once it was explained that the buildings are already there and the only change would be that each side could be sold individually. The same size building as they have been building will fit on lots without violating fire code and firewalls were included because of the ones that were already split.

Janzen opened the hearing for comments from the public: 7:08 PM

No public spoke.

Janzen closed the hearing for comments from the public: 7:13 PM

Based on the City Staff recommendations, public comments, and discussion by the Board of Zoning Appeals, Janzen made a motion to approve V-2026-02. Motion was seconded by Bradley. The vote was unanimous. Motion passed.

3. Review of V-2026-03, application of Philip Ruffo, pursuant to City Code 17.10.08, who is petitioning for a variance to have a minimum lot width less than 35 feet on several proposed lots in the Sunflower Valley Addition. The parcels are CD, EF, and

GH, part of Lot 5, Block B, Sunflower Valley Addition. 844 S. Jay St., Valley Center, KS 67147

Fiedler reviewed his staff report, similar to the last item, the request is to split these lots into four. There is already a duplex on each. The outside lots meet the frontage requirements, but the inside lots will not which is why the variance is required. Notification was sent out but no comments were received and staff recommends approval.

Janzen opened the hearing for comments from the public: 7:14 PM

No public spoke.

Janzen closed the hearing for comments from the public: 7:15 PM

Based on the City Staff recommendations, public comments, and discussion by the Board of Zoning Appeals, Janzen made a motion to approve V-2026-03. Motion was seconded by Conway. The vote was unanimous. Motion passed.

4. Review of LS-2026-01, application of Eric Gilbert and Air Capitol Land Company, pursuant to City Code 16.09.01, who is petitioning for lot splits involving the splitting of property the applicant owns and is currently addressed as 492 E. Harper St., Valley Center, KS 67147. Parcels: 1A, 3A, 21A, 41A, 43A, & 45A.

Fiedler reviewed his staff report, these are the same lots as item 2 for which the variance was just approved. This item will formally split the lots. Staff recommends approval.

Janzen opened the hearing for comments from the public: 7:16 PM

No public spoke.

Janzen closed the hearing for comments from the public: 7:17 PM

Based on the City Staff recommendations, public comments, and discussion by the Board of Zoning Appeals, Janzen made a motion to approve LS-2026-01. Motion was seconded by Bradley. The vote was unanimous. Motion passed.

5. Review of LS-2026-02, application of Philip Ruffo and RMS LLC, pursuant to City Code 16.09.01, who is petitioning for lot splits involving the splitting of property the applicant owns and is currently addressed as 844 S. Jay St., Valley Center, KS 67147. Parcels: CD, EF, & GH.

Fiedler reviewed his staff report, these are the same lots as item 3 for which you the variance was just approved. This item will formally split the lots. Staff recommends approval.

Janzen opened the hearing for comments from the public: 7:18 PM

No public spoke.

Janzen closed the hearing for comments from the public: 7:20 PM

Based on the City Staff recommendations, public comments, and discussion by the Board of Zoning Appeals, Janzen made a motion to approve SL-2026-02. Motion was seconded by Phillips. The vote was unanimous. Motion passed.

**OLD/UNFINISHED BUSINESS:**

1. None – Term renewals and officer elections will occur in April

**NEW BUSINESS:**

1. None

**STAFF REPORTS:**

1. None

**ITEMS BY PLANNING AND ZONING BOARD/BZA MEMBERS:**

Gary Janzen - none

Paul Spranger - none

Rick Shellenbarger - none

Scot Phillips - none

Steve Conway - none

Dalton Wilson – absent

Amy Bradley – none

**ADJOURNMENT OF THE PLANNING AND ZONING BOARD/BOARD OF ZONING APPEALS MEETING:** At 7:23 P.M., a motion was made by Janzen to adjourn and seconded by Bradley. The vote was unanimous, and the meeting was adjourned.

Respectfully submitted,

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/s/ Kyle Fiedler, Secretary

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Gary Janzen, Chairperson

**CONSENT AGENDA**

**C. DELINQUENT ACCOUNT REPORT- NOVEMBER 2025:**

## A C C O U N T A G I N G R E P O R T

PAGE: 1

ZONE: ALL

STAT: Disconnect, Final, Inactive

START DATES: 0/00/0000 THRU 99/99/9999

LAST BILL DATES: 0/00/0000 THRU 99/99/9999

FINAL DATES: 11/01/2025 THRU 11/30/2025

ACCOUNT NO# 02-0087-90 ARNOLD, JIM 4/07/2017 F LAST PAY ST --CURRENT-- +1 MONTHS +2 MONTHS +3 MONTHS +4 MONTHS --BALANCE-- 59.20 15.22 0.00 0.00 74.42

\*\*\*\* BOOK # : 0002 TOTAL ACCOUNTS: 1 0.00 59.20 15.22 0.00 0.00 74.42

03-0138-01 EISENMAN, ROCHELLE 10/04/2025 F 84.35 142.22 127.99 0.00 354.56

\*\*\*\* BOOK # : 0003 TOTAL ACCOUNTS: 1 0.00 84.35 142.22 127.99 0.00 354.56

04-0094-00 STONER, ARNOLD 11/13/2025 F 37.00 37.00 37.00 37.00  
04-0094-01 STONER, KEVIN 0/00/0000 F 15.00 37.31 18.92 71.23  
04-0106-08 PAYNE, SEAN 11/12/2025 F 148.74 148.74 148.74

\*\*\*\* BOOK # : 0004 TOTAL ACCOUNTS: 3 15.00 223.05 18.92 0.00 0.00 256.97

06-0045-11 BOMBERRY, AMANDA 10/06/2025 F 99.97 158.74 173.67 432.38  
06-0065-04 HILL, CANDY 11/06/2025 F 113.32 308.90 422.22  
06-0197-01 ALMARAZ, KALEB 10/06/2025 F 66.34 102.15 97.14 265.63  
06-0311-97 APPLE INVESTMENTS LLC 11/12/2025 F 10.92CR 8.00 10.92CR  
06-0403-98 ALEY WAY CONSTRUCTION LLC 11/17/2025 F

\*\*\*\* BOOK # : 0006 TOTAL ACCOUNTS: 5 10.92CR 287.63 569.79 270.81 0.00 1117.31

\*\*\*\* BOOK # : 0007 TOTAL ACCOUNTS: 0 0.00 0.00 0.00 0.00 0.00 0.00

\*\*\*\* BOOK # : 0008 TOTAL ACCOUNTS: 0 0.00 0.00 0.00 0.00 0.00 0.00

09-0069-02 CHILDERS, RICK 12/19/2025 F 536.25 221.81 0.00 0.00 758.06

\*\*\*\* BOOK # : 0010 TOTAL ACCOUNTS: 0 0.00 0.00 0.00 0.00 0.00 0.00

1/29/2026 11:04 AM

ZONE: ALL

STATE: Disconnect, Final, Inactive

START DATES: 0/00/0000 THRU 99/99/9999

LAST BILL DATES: 0/00/0000 THRU 99/99/9999

FINAL DATES: 11/01/2025 THRU 11/30/2025

ACCOUNT NO#

NAME

LAST PAY ST

--CURRENT--

+1 MONTHS

+2 MONTHS

+3 MONTHS

+4 MONTHS

--BALANCE--

ACCOUNTING REPORT

CONTRACTS:

NO

PAGE: 2

\*\*\*\*\* BOOK #: 0012 TOTAL ACCOUNTS: 0 0.00 0.00 0.00 0.00 0.00 0.00

\*\*\*\*\* BOOK #: 0014 TOTAL ACCOUNTS: 0 0.00 0.00 0.00 0.00 0.00 0.00

\*\*\*\*\* BOOK #: 0020 TOTAL ACCOUNTS: 1 45.39 103.45 187.40 125.77 0.00 462.01

\*\*\*\*\* BOOK #: 0080 TOTAL ACCOUNTS: 0 0.00 0.00 0.00 0.00 0.00 0.00

\*\*REPORT TOTALS\*\* TOTAL ACCOUNTS: 12 49.47 1293.93 1155.36 524.57 0.00 3023.33

## ===== REPORT TOTALS =====

REVENUE CODE:	REVENUE CODE TOTALS					--BALANCE--
	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	
100-WATER	11.61	800.45	580.17	166.17	0.00	1558.40
200-SEWER	25.78	306.82	361.14	242.27	0.00	936.01
300-PROT	0.00	1.29	1.01	0.27	0.00	2.57
400-RECONNECT FEE	0.00	20.52	38.37	24.11	0.00	83.00
600-STORMWATER UTILITY FEE	16.00	57.84	34.63	19.53	0.00	128.00
610-SOLID WASTE	0.00	73.70	85.99	45.99	0.00	205.68
611-WATER / MISC	7.00	4.64	2.36	0.00	0.00	14.00
850-PENALTY	0.00	28.67	51.69	26.23	0.00	106.59
999-Refunds		10.92CR	0.00	0.00	0.00	10.92CR
<b>TOTALS</b>	<b>49.47</b>	<b>1293.93</b>	<b>1155.36</b>	<b>524.57</b>	<b>0.00</b>	<b>3023.33</b>
TOTAL REVENUE CODES:		3,023.33				
TOTAL ACCOUNT BALANCE:		3,023.33				
DIFFERENCE:		0.00				

1/29/2026 11:04 AM

ACCOUNT AGING REPORT

PAGE: 4

## ===== REPORT TOTALS =====

BOOK:	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
02-BOOK 02	0.00	59.20	15.22	0.00	0.00	74.42
03-BOOK 03	0.00	84.35	142.22	127.99	0.00	354.56
04-BOOK 04	15.00	223.05	18.92	0.00	0.00	256.97
06-BOOK 06	10.92CR	287.63	569.79	270.81	0.00	1117.31
07-BOOK 07	0.00	0.00	0.00	0.00	0.00	0.00
08-BOOK 08	0.00	0.00	0.00	0.00	0.00	0.00
09-BOOK 09	0.00	536.25	221.81	0.00	0.00	758.06
10-BOOK 10	0.00	0.00	0.00	0.00	0.00	0.00
12-BOOK 12	0.00	0.00	0.00	0.00	0.00	0.00
14-BOOK 14	0.00	0.00	0.00	0.00	0.00	0.00
20-BOOK 20	45.39	103.45	187.40	125.77	0.00	462.01
80-STORMWATER YEARLY	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS	49.47	1293.93	1155.36	524.57	0.00	3023.33

ERRORS: 000

## ACCOUNT AGING REPORT

PAGE:

5

## SELECTION CRITERIA

## REPORT OPTIONS

ZONE: \* - ALL  
 ACCOUNT STATUS: DISCONNECT, FINAL, INACTIVE  
 CUSTOMER CLASS: ALL  
 COMMENT CODES: ALL

## BALANCE SELECTION

SELECTION: ALL  
 RANGE: 999999.99CR THRU 999999.99  
 AGES TO TEST: ALL  
 INCLUDE ZERO BALANCES: Include Accts w/Revenue Code balances

## DATE SELECTION

CUSTOMER DATES: YES  
 START DATE: 0/00/0000 THRU 99/99/9999  
 LAST BILL DATE: 0/00/0000 THRU 99/99/9999  
 FINAL DATE: 11/01/2025 THRU 11/30/2025

## TRANSACTION DETAIL

PRINT TRANSACTION DETAIL: NO  
 OLDEST TRANSACTION DATE: 99/99/9999

## PRINT OPTION

TOTALS ONLY: NO  
 CONTRACTS: NO  
 PRINT SEQUENCE: ACCOUNT NUMBER  
 COMMENT CODES: None  
 \*\*\* END OF REPORT \*\*\*

## **STAFF REPORTS**

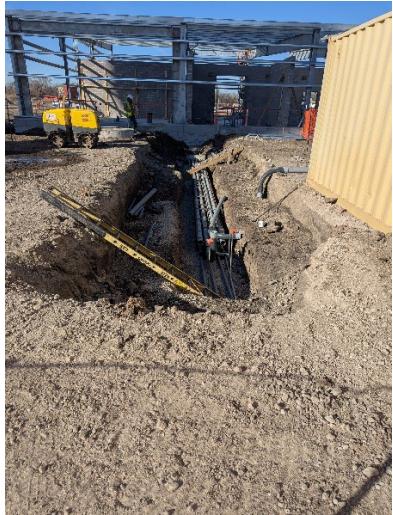
- A. Community Development Director Fiedler**
- B. Parks & Public Buildings Director Owings**
- C. Public Safety Director Newman**
- D. Public Works Director Eggleston**
- E. City Engineer- Scheer**
- F. City Attorney Arbuckle**
- G. Public Librarian Sharp**
- H. Finance Director Miller**
- I. City Clerk/HR Director Carrithers**
- J. City Administrator Kastens**

## Public Works Status Report

All:

### **Water Treatment Plant Project:**

View from the east, here you can see conduit for electrical and communications media.



View from the south. You can see metal framework has begun, and some of the block interior walls for the chemical and electrical rooms.



View from the West. Here you can see the backwash basin complete with safety railing. Directly behind is the chemical room and slightly to the north along this side of the building will be the green sand filters.



Here is a view from the north.



**KANSAS DEPARTMENT OF HEALTH & ENVIRONMENT  
INTERIM INSPECTION REPORT OF SRF PROJECTS**

Owner	City of Valley Center	Inspection Date	Jan. 13, 2026
SRF Project No.	KPWSLF #3202	Notice to Proceed	Dec. 9, 2024
Phase/Contract	Water Supply and Treatment	Scheduled Percent Complete	51%
Owner's Eng. Rep.	PEC – Sarah Unruh	Percent Comp. (construction)	20%
Primary Contractor	Burns & McDonnell / CAS	Final Completion	Feb. 8, 2027

**Brief Project/Contract description:** The construction of a 1.4 MGD water treatment plant, disinfection building, high service pump station, raw water and finished water transmission mains and all other appurtenances

**INSPECTION SUMMARY**

**A. Contacts:**

Resident Project Representative (s)		Caleb Kile Clint Rogers
Supervisor(s) for the Contractor	X	Reid Harmon
Owner Representative(s)		Rodney Eggleston Nick Manning

**B. Construction Summary:**

At the time of inspection the construction of the foundation and floor for the new building had been completed. The construction of interior room masonry block walls had taken place on the concrete slab. A sub-contractor was onsite and was working on the erection of the metal frame building currently setting a roof support beam. The contractor is anticipating having the metal frame building erected and dried in by the end of February. Concrete form work had been set into place on the west side of the building for the outside Greensand Filter foundation pads. The placement of concrete for the foundation pads is anticipated to take place within a couple of weeks. Backfilling of the backwash waste settling tank had been completed.

Photos can be found on the 'R' drive at <R:\Revolving Loan Programs\Water Inspection Photos\Valley Center\>

**C. Change Order status:**

There are no change orders on file for this construction contract.

**D. Test status: All tests must be performed according to contract specifications and as required by the consulting engineer**

Test	Soil Compaction	Concrete	Vacuum	Air Pressure	Bacterial	Pipe	Seepage
Results							

**E. Subcontractor(s) on site:**

Decker Electric	ORC Buildings		
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**F. Construction Storm water Runoff Permit (NOI):**

Comments: Permit No. is S-LA16-0085 with the Contractor listed as the Permittee.

**G. Build America Buy America Requirements:**

Comments: Material certifications for items incorporated into the project to date are posted on the Contractor's electronic project management website.

**H. General Comments:**

**Reminder: Final Plan of Operation is due at 50% project completion**  
**Final O&M is due at 90% project completion**

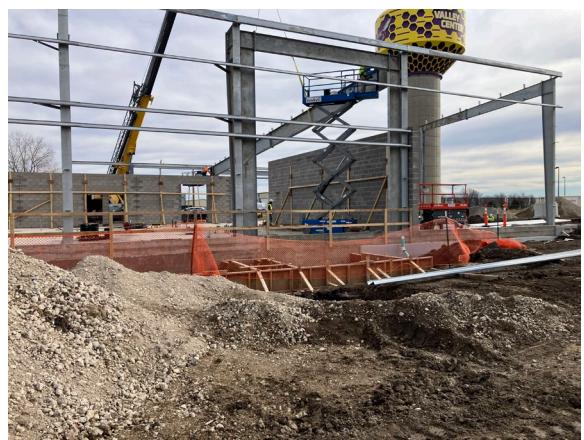
<b>Inspector's Signature / Date</b>	<b>Wade Keitel</b>	<b>Jan. 15, 2026</b>
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<b>Distribution List</b>	<b>Copy</b>	<b>Route</b>
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<b>KDHE Administration</b>	<b>Brenda Diegel</b>		<b>Report &amp; Photos</b>
<b>Owner</b>	<b>City of Valley Center</b>	<b>Report &amp; Photos</b>	
<b>Owner's Engineering Rep.</b>	<b>PEC – Sarah Unruh</b>	<b>Report &amp; Photos</b>	
<b>KDHE Engineer</b>	<b>Todd Stephenson</b>		<b>Report &amp; Photos</b>
<b>KDHE District Office</b>	<b>SCDO</b>	<b>Report &amp; Photos</b>	
<b>KDHE Inspector</b>	<b>Wade Keitel</b>	<b>Report &amp; Photos</b>	
<b>KDHE File - 2.1</b>	<b>Original</b>	<b>Report &amp; Photos</b>	

**DEPARTMENT of HEALTH and ENVIRONMENT  
DIVISION of ENVIRONMENT  
BUREAU of WATER**

<b>Project:</b>	Water Supply and Treatment	<b>SRF Project #</b>	KPWSLF #3202
<b>District:</b>	SCDO	<b>Date of Photos:</b>	Jan. 13, 2026
<b>Location/ Description:</b>	<b>540 W. Industrial Street / City of Valley Center</b>		



**Work on the erecting of the metal frame building was ongoing.**



**The interior masonry block walls for the various rooms had been constructed.**



**Concrete form work was in place for the Greensand Filter Foundation Pads on the west side of the building.**



**Interior of the backwash waste settling tank.**

## **GOVERNING BODY REPORTS**

- A. Mayor Truman**
- B. Councilmember Colbert**
- C. Councilmember Scriven**
- D. Councilmember Reid**
- E. Councilmember Anderson**
- F. Councilmember Gregory**
- G. Councilmember Daniels**
- H. Councilmember Evans**
- I. Councilmember Stamm**

**ADJOURN**